Cataloger’s Meeting – July 23, 2002

Agenda items discussed:

1. Livia Press classification schedules: These were dropped in April 2002 by Serials Dept. when we thinking we would get Class Web; no more updates will be received. The catalogers agreed to withdraw these. [I have already removed from the shelf and will have them withdrawn.]

2. Goals for July-Dec. 2002: I asked Janet Parsch if Human Resources had a deadline for these goals; she said not yet. I think it will be helpful if we each write a draft for goals for these six months. For the time being, these will be for departmental use only. I now have drafts from Mary and Kate and will review and make any comments to them. Deb and Mikey, maybe you could give me drafts by 7/29?

3. Innovative's Automatic Authorities product: Deb had conversations with III staff about creating a field which would prevent an overlay of authority records with local changes. This seems like it will work. Since no one knows of any conflicts, we will see if we can use the 990 field with a code of the letter "I" for LOCAL. Deb said she and her unit would need to add this field to existing authority records which had 945 fields (initials field). Then Innovative would need to turn on the product for her unit to test.

4. MillCat vs. OCLC Connexion: All agreed with Judy's suggestion that we evaluate/plan/implement one software change at a time. After some discussion of pros and cons, the catalogers agreed that MillCat should have more of the functionality the dept. needs after Release 2 is loaded this fall then OCLC Connexion currently has available. OCLC has also announced that by 2nd quarter of 2003, they plan to have a Windows client available in Connexion. Since this plan includes macros, it seems wise for us to wait for increased functionality for OCLC Connexion.

5. Cataloging Dept. work statistics: Consensus was reached that we would review this group of statistics which we use to demonstrate work that is not reflected in the overall titles/volumes added, transfers, withdrawns; or, in other words, the statistics which are not on the Excel worksheet that Judy Culberson turns in to Juana. We will review to decide which statistics are meaningful in evaluating our work; then attempt to standardize the record keeping and perhaps find an EASY way to automate it. To do this, we will break it down into 3 groups:
   1. Miscellaneous statistics sheet (designed by Jennifer) and need to
count RUSH titles
2. Work done by catalogers: including authority records (series, names, subjects), established or reviewed; call numbers, established or reviewed, questions answered and ??
3. Database maintenance statistics: it just occurred to me that some of the stats kept by Deb's unit may shed light on the Miscellaneous statistics sheet.

July 39th, no meeting, Kate is on vacation.
August 6th, meeting at 11:00 in Room 487
Main agenda item will be: Miscellaneous statistics sheet.

[will check with Sarah about room 487 and let you know if there is any conflict]

Cheryl