University of Arkansas Libraries  
Selectors & Reference Librarians (Strategic Initiative 7.1)  
Minutes  
July 31, 2012

Present: Ganson (chair), Boyd, Daniels, Dougherty, Hartman, Johnson, Jones, Kirkwood, Kulczak, Lennertz Jetton, McKee, Parker, Spiegel, Stankus, Youngblood

Ganson called the meeting to order at 11:00am. Jones agreed to take minutes.

Ganson reviewed which reports she had received from the sub-groups that had examined the twelve proficiencies of the ACRL Standards for Proficiencies for Instruction Librarians and Coordinators: A Practical Guide. She mentioned the following: 1) Administrative Skills, 3) Communication Skills, 4) Curriculum Knowledge, 5) Information Literacy Integration Skills, 6) Instruction Design Skills, and 8) Planning Skills.

The group examined the draft of a document on a training program for library instructors, which was authored by Daniels, Hartman, Kirkwood, and Parker-Gibson and distributed at the meeting. The three authors present (Daniels, Hartman, and Kirkwood) gave a summary and explicated several points. A question arose: should the document address the different levels of students? The authors answered that they had interpreted the scope of the document to be an outline of a training program for librarians providing instruction and that addressing the different levels of students was beyond this scope and more suited to reports of other strategic initiatives, such as 7.3. Discussion followed about who would take responsibility for implementing the program. Ganson indicated that although the Libraries had a new organizational chart with a head of research and instruction, until that person was in place certain plans and procedures would be deferred. In the meantime senior librarians and the existing department heads and directors could be resources for those with questions. The three authors present asked that the entire group read over the document and give feedback by Monday so that the draft could be revised and a final version could be delivered to the larger group in advance of its next meeting.

Lennertz Jetton reported on the draft of a document that Daniels, Johnson, Kirkwood, and she had written for Strategic Initiative 7.4 and had distributed via e-mail the previous day. The four authors noted that Duke University had been the chief inspiration for their draft. The text suggests broadening the definition of liaison, even if selectors and other librarians engaged in liaison may not participate in all aspects outlined in the comprehensive document. Ganson asked when the group would like feedback. Lennertz Jetton indicated that Dean Allen had requested to participate in the next discussion regarding liaison, which could occur no earlier than mid-August and therefore feedback could be accepted as late as Monday the 13th.

Lennertz Jetton also gave reports on her activities with Strategic Initiatives 7.5 and 7.7. Some videos will be suppressed; others need to be updated. Most will move to YouTube exclusively. She will notify the authors of LibGuides so that they can remove outdated videos. Ganson asked how the Libraries’ learning
objects will work in Blackboard and Lennertz Jetton indicated that she was working with Chris Bray and John Chapman to smooth over incompatibilities. Lennertz Jetton reported that Tim Zou and she were leading a group that was examining how electronic course reserves could be integrated into Blackboard; these procedures being developed might be used by others in providing library materials in Blackboard when the librarian is not the instructor of record. There will be a meeting on Thursday at 9am on 472B of Public Services and the group responsible for 7.7; others are invited. Several instructors who have used reserves heavily could serve as early adopters. Lennertz Jetton also noted that at the meeting Zou would demonstrate the recently implemented paging function in Millennium. Ganson asked about the technological implications of accessing Blackboard. Lennertz Jetton answered that two kinds of software and three processes had to be used, but the group addressing 7.7 expected to meet these challenges as it worked through integrating electronic course reserves with Blackboard. Kirkwood announced that she had worked with the two instructional designers assigned to the College of Engineering and that our contacts in these groups might serve as consultants.

Lennertz Jetton announced that a campus committee on copyright was investigating a campus-wide license covering fees to the Copyright Clearance Center. A sales representative would outline the program in a Webinar scheduled for Wednesday the 1st.

Ganson scheduled the next meeting of the group for Tuesday, August 14, 2012, at 11am in 486. She asked the groups who presented at today’s meeting to provide final drafts to the larger group in advance of the next meeting and would like to see drafts of the other reports under the seventh strategic initiative.

Ganson adjourned the meeting at noon.