University of Arkansas Libraries, Fayetteville, Arkansas
Faculty Monthly Meeting with the Dean
Monday, October 19, 2015

Campaign Update
Dean Carolyn Allen provided a brief campaign update. The Libraries' goal is 1.3 million this year. We currently have $967,000 or 74% of that goal. She noted that "team asks" in conjunction with other departments and colleges across campus were being developed in the Development Office, which may generate some funds for the Libraries. Mildred and Gerald Grey pledged $92,000 annually for ten years, which will be unrestricted funds.

The dean asked the faculty to assess needs in their particular areas with a view of revisiting the goals at the next faculty meeting, focusing on need and areas for growth. We would like to develop a boilerplate statement to fit any gift proposal statement, then adapt it to particular needs.

New Storage Facility
Marco de Prosperis, Judy Ganson, and the dean will meet with Facilities Management, two potential architects, and three potential contractors regarding the new storage facility. After the Libraries' team and the Facilities Management makes a selection of these candidates, the architect and contractor will be reviewed by the executive committee and then will need approval by the Board of Trustees. The facility will be tornado resistant to F-2 levels. We have developed a description of the absolutely essential items including strict climate control of humidity and temperature, and have also developed a "wish list" of items, such as a room for preservation, including fumigation and freezing of materials. We have not decided on an automated retrieval system or stand-alone, high density shelving.

Question: Will this facility replace LISA?
Answer: We are still considering that option. Facilities Management would like us to give up LISA; it is not ideal for materials storage, as it is not properly insulated and does not have adequate climate control, as revealed with the "flooding" disaster this past July. But if we have need of that space for a specific purpose, we may keep it.

Question: Where is the new location?
Answer: Down in South Fayetteville near Government; we have not visited the site. We have asked for adequate space for an 18-wheeler truck to turn around. We have also asked for the ability to drive inside or to unload the vehicle in a protected space during bad weather.

The next phase, after the completion of the storage facility, is to begin the asbestos abatement on levels 3 and 4 of the 1960s part of Mullins Library. This phase will include some modest renovations to accommodate more office space and more seating for students.

The target completion date is July 2017 for the storage facility; the abatement project will begin in the Fall of 2017.

Archeological Survey Materials
We have an opportunity to display materials on loan from the Archeological Survey. This project may include several venues across campus and is still in the planning stages.

Question: What types of materials do they have?
Answer: There is a database of public art on campus, to which Amy Allen has access, but it only includes items valued at $5,000 or more. Many of the historic accession records are incomplete. It
is unclear whether or not the Archeological Survey materials are included in this database, or if they keep a separate inventory of items.

**New Tracking Software**

Jim Rankin's office is implementing a software to record faculty activity and productivity levels in research. Javier Reyes's office is implementing Civitas, a data analytics tool to record information on study progress, allowing counselors and faculty to assist students.

**Question:** How does this integrate with UA Success?

**Answer:** Unknown. It may replace it.

**Adopt a Professor Program**

The Adopt a Professor Program gives faculty the opportunity to interact with and be mentors for students on campus and participate in dorm activities. There is a minimum of three events per semester. Faculty will meet with the RAs, and can propose initiatives, for instance, Josef Laincz will be leading a cooking course with his "adopted" dorm. The dean encourages all faculty to participate in student activities.

**United Way**

Lora Lennertz reported that the United Way goal for this year is $160,000. Please return your cards to the box in the Dean's office, if you have not done so already.

**New Student Projections**

Admissions reported 7,590 applications for admission next fall; of those 3,500 students have already been admitted. We are on track for a freshman class of 4,900.

1,500 students are enrolled in online classes, which is 5.8% of campus enrollment. The goal is to double that number.

**National Science Foundation Grant Application**

Kim Needy is leading a group to resubmit a grant proposal to the National Science Foundation regarding women in the STEM professions. We had applied previously, but were rejected.

**Faculty Senate Library Committee Meeting**

The Faculty Senate Library Committee will meet on Thursday. Agenda items include an overview of the Libraries' peer rankings, the institutional repository, open educational resources, a materials budget overview, and a tour of the new study rooms on the third floor.

**Open Education Resources**

Lora Lennertz reported there will be a session on OER during Open Access Week, which is basically an introduction to open educational resources. The OER group is aggregating data regarding the core course, including how many textbooks are purchased as compared to the number of students enrolled in those courses, and what the prices are for those textbooks. The UA Bookstore is launching a new software in November that will enable faculty to review available textbooks for specific courses; open access textbooks will be loaded into the options. The OER group will be talking to the various disciplines across campus; there are some extreme prices for core textbooks, such as $200 - $300 per book.

**Open Access Week**

Open Access Week will include several presentations. Luti Salisbury will be offering two sessions on scholarly metrics. We will host a Choice webinar tomorrow. All of the sessions will be in 102. The blog post lists the times and dates for each session.
**DIBS Software**
Staff are loading necessary data into the DIBS software in preparation for launching. It will allow unmoderated student and faculty reservations of the study rooms.

**ARKLink Meeting**
Eccelesia College in Springdale joined ArkLink. They have 184 students.

**BlackBoard Plugin**
We are working with course designers on a plug in for LibGuides that would allow seamless integration of LibGuides into Blackboard courses. It will launch by Spring.

**Learning Commons Personnel Shift**
Lynaire Hartsell is now in charge of both Periodicals and Circulation desks. She will move into Sherryl Robinson's old office, while Sherryl will move to the Web Development hallway in Martha Parker's old office. Interlibrary Loan is also shifting duties following Kareen Turner's retirement.

**Courses & Programs**
Judy Ganson reported that the University Courses & Programs agenda for next week's meeting includes a huge number of new courses. Judy would like feedback from faculty regarding new courses in their areas before attending the meeting.

**Elsevier**
Judy is negotiating a three-year agreement with Elsevier, and holding funds in reserve to cover any price increases.

**Facilities Update**
Marco de Prosperis reported that 302B, Sheri Gallaher and Brian Curtis's old office, will be converted to a meeting room. The plan is to renovate 372B and 472B alternately, so that we can shift the meetings from those rooms into 302B. The end goal is to have the same updated technology in all of the meeting and study rooms in Mullins. We will include the funds to renovate the technology in the remaining study rooms on next year's budget request.

**Question:** Can we use it for training and library instruction?
**Answer:** It will not be a room full of computers. By employing laptops or the ipads, it could be used for instruction, but banks of computers cannot logistically be installed in that room. It is too small and does not have the data infrastructure to support it. There is no prohibition on room use, but the dean reminds everyone not to take over space dedicated to the public. If the room is available and open, use it. Don't bump others, since it was built with student money for student use. Please indicate all space needs when we begin planning renovation needs.

**Custodial Work**
Two new custodial shifts were added on September 1. Hopefully, everyone has seen an improvement in custodial cleaning throughout Mullins Library. The weekend position has not yet been filled. Individuals can submit spot cleaning requests through the online system throughout the day.

**Security Cameras**
At the last budget hearing, we asked for $66,000 for security camera upgrades in Mullins Library. This will pay for a new server, four network switches (one on each floor), and thirty additional cameras throughout the public areas. UAPD will make recommendations on where to install those additional cameras.
**Personnel Updates**

Jeff Banks announced the following Human Resources updates:

- Joel Thorton accepted the position of User Experience Librarian, and will begin on January 11.
- The Head of Scholarly Communication position was posted; the search committee includes Bob Beitle of Chemical Engineering, Micah Hale of Civil Engineering, Beth Juhl of Web Services, and Randy Thompson of the Law Library.
- Richard Ray of Human Resources will give a benefits briefing on November 10 at 3:30 p.m. in Room 104.
- The annual Health and Benefits Fair will be on November 11, with booths limited primarily to insurance carriers. It will be held on the fifth floor of the Union, in the rooms to the left of the Ballroom.
- Open enrollment for insurance will be November 1 - 30, so the Benefits Fair will be an excellent opportunity to get your questions answered before making changes. There are some changes to the long term disability plans.
- Human Resources is loading performance evaluations into PeopleAdmin and testing various functions. The new system will launch in January. Data will not be transferred, so evaluators will not be able to see old evaluations in the new platform.
- The search committee for the Head of Technical Services sent out targeted invitations to apply to seventy-one select individuals.
- The Head of the Physics Library job posting has been extended; there were few applicants.

**Personnel Document**

Phil Jones reported that the sections of the Personnel document dealing with non-tenure track positions and non-classified staff will be released for review and comment soon. The task force is revising the introduction to the documents and will meet with the dean on October 28 to discuss final steps for the document.