University of Arkansas Libraries, Fayetteville, Arkansas
Staff Meeting
March 29, 2013

Q&A:

• Welcome to Kelvin Summerville!
• Dean Allen will email the listserv when she has more information regarding the possible 2% COLA, which was mentioned in the recent Weekly Legislation Session update.
• Regarding the Dickson Street construction, a possible completion date, and the potential for the project’s extension through to Arkansas Avenue: the dean mentioned a probable negotiation between the city and the University, but that nothing will be completed or decided until very likely next Fall.

Updates:

Systems:

Elaine Contant spoke about the move from Millennium to Sierra. A new server has already been installed and Sierra should go live on May 7. Sierra not only looks better than the old system, it will offer more flexibility, more functionality, and will update faster and integrate better. Look for more information to come in the following weeks regarding departmental meetings to walk users through the new system.

Boddie spoke about the transition to Windows 7. He asks that everyone organize their documents for back-up, making sure they are in a “my documents” folder, or other accessible place, to help make the migration easier. Training is being developed to show users what Windows 7 can do and how it differs from XP. Reminder: no equipment will be altered or updated without the user being present, and Boddie will give everyone advanced notice.

Web Group:

Jennifer Rae reported that the Web Group is now being co-chaired by Arthur Morgan and herself. She asks that we all feel free to email her or Arthur to report errors or make revision suggestions.

Facilities:

Sheri Gallaher reported that a recently repaired gate at FAL has malfunctioned. She said the smoke yesterday was likely caused by over-heating, and she is actively working to organize the repairs and make inquiries about a new security gate system.

She is also actively working to repair the leak in room 486.
The rug at the West Entrance has officially been removed and will not be replaced until a better product can be sourced.

The information KIOSK and the new snack machine are both still in the works. The beverage machine is present but not yet stocked. Product issues/refunds will be handled by the Business Affairs Office, Admin. Bldg, room 321. More information on those will be presented soon.

LHRO and Search Updates:

Jeff reported that the search committees and the LHRO are actively working to fill several openings. The Director of Academic and Research Services candidates have been reviewed and the committee’s recommendation has gone to the dean. The Director of Admin Services search committee has finalized its interview list and awaits approval. Interviews for the cataloging position will begin soon. The LHRO has received permission to post the Assistant Head of Special Collections position. We are working on the description for the English and Communications Librarian position. There is a Library Support Assistant position open. There is also a GA position available with Patricia Kirkwood. If anyone knows of an Engineering or Math graduate student who might be interested, please have them contact Jeff.

Please submit all summer hourly employment requests.

Dean’s Reports:

Dean Allen reported that the University will provide 2% of the overhead for grants. She estimates that the University will receive $850 million in grant opportunities and any funds the Libraries receive will be used for collections. We have room to grow and will use offsite storage as needed. The Pryor Center is moving downtown to the First National Bank building, which will free up some space, but there are no concrete plans yet for Level 1.

Dean Allen also informed us that the Libraries will not be required to support Distance Ed students affiliated with the University System but not affiliated with U of A Fayetteville. There are options for community members who want circulation privileges, but the concern with Distance Ed students was access to our electronic holdings. Licensing agreements prevent the Libraries from allowing community access.