Present: Allen (chairperson), Ganson, Gibson, Gilbertson, Jones, Juhl, Lennertz Jetton, Nutt, Zou

Report from Gibson
Gibson demonstrated Relais D2D’s BorrowItNow and asked for input on how to link from the Libraries’ web page to the new service. BorrowItNow offers data on availability for an item in real time and will feed an ILL request that can be filled within the Greater Western Library Alliance directly into the queue; borrowing will be faster than traditional borrowing because it eliminates several steps. BorrowItNow is a three-year pilot. Dean Allen recommended placing an advertisement in the Newswire and providing users an opportunity for feedback. Gibson will send a URL for individuals to examine the service.

Reports from Dean Allen
Dean Allen is working on a Memorandum of Understanding between Crystal Bridges and the University of Arkansas Libraries.

Allen has been communicating with Michael Johnson regarding the lack of a ramp to Mullins, a problem that she hopes to resolve soon. She is awaiting a response to her last e-mail message to him.

Pat Koski is working on a committee that is planning an interdisciplinary graduate degree covering statistics and analytics. The key players will be in the Fulbright and Walton colleges. Logistics on sharing faculty across colleges will need to be worked out. Because the program requires a repository of data, the Libraries will be involved. Kate Dougherty will represent the Libraries on a committee.

Provost Gaber emphasized to the deans some of the major developments and plans for the campus: 1) the capital campaign, and 2) the opening of new facilities on campus, which include a new classroom and laboratory on Dickson Street and a concert hall. She also recently spoke about budgetary lines for graduate assistants and the course University Perspectives. Areas that need particular on campus include better retention of students, more successful grants, especially in the STEM disciplines, diversity, unit pay for extra help hourly personnel, and attention to quality in instruction, especially among lecturers and other adjunct faculty. Provost Gaber wants the academic departments to move up in national rankings, when they exist, and investigate mechanisms to document performance when none exist. Units need to show excellence.

Allen then led a discussion on the role of the library faculty in increasing extramural funding, an activity in which all faculty must participate and the Libraries show overall progress. To date the Libraries have been too sporadic. She wants the department heads to review over the next month how they can delegate certain duties to staff and shed nonessential duties in order to concentrate on higher level activities, including the pursuit of external funding. Workloads require a critical reappraisal, as do the current strategic initiatives and goals. Priorities must be established. The next meeting of the department heads will tackle this matter.

Ganson observed that the Libraries may wish to investigate professional services that help organizations write stronger, and ultimately more successful, grants.
Jones suggested that the administration of the Libraries may need to rethink the relative weights given to activities within the broad category of scholarly activities and place a premium on successful external funding. He expressed the opinion that the structure of accountability and rewards has to be in alignment with such a major initiative.

Lennertz Jetton pointed out that an up-front identification of “grantable” activities could lead to a more concerted pursuit of external funding and therefore a higher rate of success.

Allen relayed that she had discussed with Dean English of Engineering the importance of involving University Libraries in grants whenever appropriate. She will continue these discussions with other deans. Bringing the Libraries into more projects will improve the projects and raise our stature. She also reminded everyone that she sees a larger role for everyone in related activities, such as travel to meet with prospective donors when appropriate.

**Report from Lennertz Jetton**

Lennertz Jetton mentioned the migration of electronic reserves to Blackboard. She wants individuals to get in touch with her if they have questions. She is examining staffing of Circulation and Reference, especially on weekends. A new initiative with RAs to increase the Libraries’ contact with students is in development. She announced that Norma Johnson and Sarah Spiegel will supervise an intern, a graduate student who works in Student Affairs. The intern will assist with promotion of the Libraries and in turn gain experience working in an academic library.

**Reports from Ganson**

Ganson is working on the final details of the materials budget for Fiscal Year 2014. She wants selectors to look critically at any subjects that need special attention.

Ganson suggested the Law School as a resource for ideas for external funding, given the depth of knowledge of public policy in the school.

Respectfully submitted,

Phil Jones