Digital Repository Progress Report

Amy Allen and Robert Holleman gave a progress report on repository efforts (see Powerpoint, attached). Allen traced the evolution of the projects from the early need for storage through collaboration with CAST on a handle system to the introduction in December 2011 of an Honors thesis system based on a DSpace instance with the Vireo submission system.

Allen outlined to limitations of DSpace and consequent exploration of Islandora, a Fedora-based system with a Drupal front end. A comparison of the two reveals that each system has strengths and weaknesses:

<table>
<thead>
<tr>
<th>Islandora:</th>
<th>DSpace:</th>
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<tr>
<td>• Automatically creates use copies from archive copies</td>
<td>• Attached to Vireo for thesis uploads</td>
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<tr>
<td>• Automatically crosswalks MODS to Dublin Core</td>
<td>• Create workflows</td>
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<tr>
<td>• Diverse metadata schemas</td>
<td>• More levels of access (for administrators and users)</td>
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<td>• Advanced file types</td>
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<td>• Easy batch import</td>
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<td>• Book model</td>
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Currently, Islandora contains some experimental files of the *Arkansas Traveler*, a test project of Homecoming Queens, and a project to archive concert recording that Lora Lennertz Jetton is also working on.

**KENEX** (Knowledge Endo, Knowledge Exo, [http://kenexcloud.org](http://kenexcloud.org)) is a third system that is being implemented as a seamless portal to both platforms. In the future it may also serve as a front end to services such as CONTENTdm.

The collaboration has been a very successful one, with IT providing hardware and software, technical support, programming expertise, and backup and disaster recovery services. The Libraries bring expertise in organizing and structuring collections, providing metadata, and in copyright issues.

Holleman reviewed the growth in storage needs, including CASR projects, research data, and more. While RazorVault is a great solution for "dark archive" or protected storage and university records management, many collections will need to be publicly accessible.

The KENEX project has received funding from ARE-ON and it is hoped that partners throughout the state will eventually contribute content. There are currently pilot projects with UAMS and UALR.
Dean Allen reported that the next step for the administration is to take information to the Faculty Senate.

Lennertz Jetton asked if Kenex might be under consideration for storage of copyrighted materials (videos) where access could be limited to UAF campus (yes).

Salisbury thanked Allen and Holleman.

**People Admin Followup**

Banks reported on some of the issues raised in our October meeting. Email notifications have been enabled for the library. They had not originally been enabled because, as the Libraries are treated as one unit by the system, every supervisor would have received email notifications for every review. Banks asked supervisors to forward any problem emails to him.

Banks asked about the ADA comment from our last meeting. Several present reported that the template text is very small and cannot be resized. He will report this issue.

Banks observed that the evaluation / standards component of the system is still being evaluated for campus use and may not be renewed. The system was originally purchased for the hiring component.

Banks will schedule refresher People Admin training next August when the bulk of reviews and standards are again due. It was noted that the campus HR web site at [https://edp.uark.edu/calendar/month.php](https://edp.uark.edu/calendar/month.php) frequently lists People Admin sessions.

Training on general supervisory skills, such as writing evaluations and standards, coaching, performance management, communication and feedback, will be scheduled before then.

**Diversity Research Award**

Banks then opened discussion on the Diversity Research Award proposal from the Library Diversity Committee. This proposal has previously been reviewed by the Library Council and the Admin Group.

Questions from those present included:

- Who will determine the makeup of the awards committee? Dean Allen suggested a combination of library faculty, external faculty, and a library staff member. It is hoped that having external faculty will help to solicit nominations.
- Amount of the award. It was explained that the low amount (originally $1000, now $100) was due to campus tax policies and the amount the Libraries would have to pay towards the tax obligation. It was decided to increase the award to $500.
- What kinds of documentation should be provided with nominations? For example, how could a music performance document use of diverse resources?
- What criteria would the committee use to evaluate nominations?

It was agreed that these details will need to worked out before nominations are solicited.

**Library Position Requests**

Dean Allen then asked for comments on the library positions that have been requested by various units. The list needs to be prioritized and only a small number can be taken forward to the Provost.
The group reviewed the list, which included positions requested last year but not funded.

Lehman pointed out that two positions she had suggested had been left off:
- First Year Experience Librarian
- Grants Librarian

Salisbury observed that the Assessment Librarian position might need to be higher than entry-level rank. Many librarians in these positions are seasoned professionals with a wide range of experience in library operations and programs. Jones agreed.

Dean suggested that our priorities should focus on serving the academic needs of a growing campus and so probably this position is a long shot. Some of the work we might assign to this position will be in the portfolios of the new Administrative Services and Academic and Research Services Directors.

Jones suggested that this and other positions might be suitable for "feral professionals" (Jim Neal's term for professionals from non-library fields).

The group spent some time discussing the needs in PAM for both departmental coverage as well as higher-level research support for matters such as media and copyright, metadata for digital materials, and new technologies.

After further discussion, the group agreed that the top priorities should be (in no particular order):
- Serials Cataloger / Original Cataloger / Assistant Librarian
- 2 "generic" graduate assistant positions
- Performing Arts and Media Specialist
- Reference Librarian / Assistant Librarian
- Archivist / Assistant Librarian
- Three different Digital Services Positions

(After the meeting the Head of Instruction and Outreach (Librarian / Professor) was added to the list so it would not be unfunded).

Next meeting: December 6, 2012.

Respectfully submitted,

B. Juhl