University of Arkansas Libraries

Minutes of the Faculty Personnel Document Task Force

Monday, June 1, 2015, 2PM

Present: Amy Allen, Phil Jones, Kathleen Lehman, Tony Stankus, and Tim Zou

Absent:

The meeting commenced at 2PM in 472B.

- Reviewed proposed document outline: Lehman will revise. Allen will review the version that incorporates the “finalized drafts” of the sections that have been revised so far.
- Discussed what would ultimately determine a Post-Tenure Review rating of satisfactory or unsatisfactory.
- Discussed the possibility of whether or not faculty members could negotiate a yearly assignment which was different than the standard 70%/15%/15% responsibility.
- A thought to keep on hold: How can faculty have more input in the search process? For example, could all librarians review applicants after the phone interviews to help decide who would be invited for an in-person interview? Is this something that could or should be included in the Personnel Document?
- Lehman to make more suggested revisions to Part V: Post-Tenure Review.
- Jones to make suggested revisions to Initial Appointment Rank, Initial Appointment and the Tenure Decision, and the Orientation of New Faculty.
- All to review the Performance Evaluation form and the Post-Tenure Review form.

Unsure of meeting ending time.

Kathleen