University of Arkansas Libraries

Minutes of the Faculty Personnel Document Task Force

Monday, June 29, 2015, 1:30PM

Present: Amy Allen, Phil Jones, Kathleen Lehman, and Tony Stankus

Absent: Tim Zou

The meeting commenced at 1:30PM in 472B.

- After discussion, the committee decided to send out to the library faculty a working “final draft” on Rank and Tenure Status at the time of appointment.

- Jones will work on language for the Annual Reviews.

- Stankus will work on language for the Third Year Review, and will likely fold that section into the main sequence of reviews for tenure-track faculty as opposed to leaving it as an addendum.

- Allen and Lehman will work on proposed language for the Procedures for External Letters of Evaluation. This section, too, will likely become a part of the main document rather than leaving it as an addendum.

- Issues regarding the evaluative criteria of non-tenure track faculty were discussed, but not yet assigned for rewrite. Key points were scholarship and service in the faculty member’s assignment and evaluation. There was consensus that scholarship and service should probably not be required—other than that which is directly assigned—but no consensus on if it should be rewarded and how.

The meeting ended at 2:45.

Tony Stankus