University of Arkansas Libraries, Fayetteville, Arkansas
Operations Group meeting 1/30/2014

Present: Stephanie Freedle, Gale Golden, Lynaire Hartsell, Stacy Kincaid, Lisa Lindsey, Karen Myers, Kathy Riggle, Robin Roggio, Jeremy Smith, Geoffrey Stark, Kareen Turner, and Ellen Williams

Stephanie—Physics got 11 new PCs; their patrons are happy. They’re getting 2 Macs. Several times since the new PCs have arrived, they’ve all been in use at once. Team Award nominations are due to the Staff Senate tomorrow. Be thinking about which Library employee(s) you want to nominate for awards.

Robin—The Staff Concerns Committee met yesterday to talk about Student Appreciation Week. They put together some ideas and will be meeting with Dean Allen. The ILL Purchase on Demand program is out of funds—they’ve used the allotted $10,000. If grad students and faculty request books copyrighted in 2013/2014, ILL will borrow what they can. If the item is too new to borrow, ILL will send the request to the subject selector for purchase consideration, if the selector has funds.

Kareen reported on ALA Midwinter. There are only about 470 members of the Library Support Staff Interest Round Table (LSSIRT). Only Steering Committee members attended Midwinter. Nominees are needed for LSSIRT Vice President/President Elect. Volunteers are needed for LSSIRT committees. ILL Lending has been busy off and on.

Lynaire—an English through Mass Media class of international students will be having a lesson in using microforms today. Their assignment will use newspapers & magazines on microform.

Stacy—PAM is working through issues with their 2 new Macs (and 1 fairly new one). Sometimes printing is reluctant with the Macs. Spot painting was done in PAM since we met in December. Stacy has been working on concert recordings, which come in 3 varieties: streaming, cassette to CD, and new concert CDs. PAM has a cache of concerts from 2013 that have been approved for streaming. Not all cassettes have been converted to CD, but major and ensemble recitals have been. She has been working with Global Campus to provide streaming video for 5 distance ed classes. They are including subtitles on streaming video when available.

Jeremy—Chemistry/Biochemistry has new computers. The Java update broke some things, but they’ve been able to fix most of them.

Ellen—Binding is back on track with shipments since the holidays.

Lisa has been in training mode. The microfiche barcoding project is on hold. Serials is working on SerialsSolutions.
For passworded journals, the password is in the internet check-in records, which can now be viewed in public mode.

Lisa is on the campus committee to pick the successor to emPower, a document management system. A recommendation has been determined but not yet announced.

Geoffery—Special Collections has had waves & waves of students: a capstone class, a communications class, an Arkansas history class, & a Medieval Latin class.

Employees are analyzing space toward acquiring rare books.

So far one patron has gone to Special Collections to examine a Remnant Trust item.

Employees are working on an exhibit of rare items from our collection.

He had a question about the accessibility of our materials to an online student. Robin told him that ILL will treat the student as a Distance Ed student.

Kathy—the Director of Administration Services interviews are coming up. Instead of making presentations, each will hold an open forum from 9:00-9:45 a.m.:

Aaron Burkes on February 6
Zhong Jiang on February 11
Marco De Prosperis on February 13

Sexual Harassment Prevention session will be held in MULN 104 on February 18, 3:00-4:30 p.m. Shannon Haupt, the University's compliance officer, will be the presenter. Attendance is mandatory once every 2 years.

March 11 Leah Williams will do Leave & Timesheet training, 3:00-4:30 p.m. in MULN 104.

January timesheets are due Monday. Remember that 1/1 was a holiday. 1/5 the Library was closed—list hours scheduled as hours worked. 1/6 the University was closed. Hours scheduled should be listed as IP. 1/20 was a holiday.

Gale—FAL has no new computers.

The 3 new work/studies are great!

Aiden’s training is going well.

Still having trouble printing from Blackboard. Sometimes they have to save a document to the computer in order to print it.

At some time in the recent past the SenSource door count software got dropped from our computers in FAL. We couldn’t access the statistics. There will be a training session tomorrow morning at 9:00.

Karen had no report.

The next meeting will be February 27, 2:00.