University of Arkansas Libraries, Fayetteville, Arkansas
Operations Group meeting 4/24/2014

Present: Stephanie Freedle, Gale Golden, Jennifer Rae Hartman, Lynaire Hartsell, Lisa Lindsey, Elsie Nguyen, Robin Roggio, Jeremy Smith, Ellen Williams, Terry Wynn

Stephanie—Physics is conducting business as usual.

Staff Senate elections are happening now. Be sure to vote!

The Staff Picnic will be May 15, 11:30-1:30. Transit and Parking buses will run multiple routes on campus to facilitate transportation to the stadium. Lots 72 and 73 will be open for parking during the event and will not require a UA permit for parking during the picnic hours.

Jennifer Rae suggested that we use business cards or pre-prepared slips with name & contact info for drawings at the picnic. That should help with the usual lines of people waiting for a pen & a spot to write.

She also mentioned that Staff Senate Scholarship applications will be due June 6. Watch for a release about it in early May.

Study breaks during finals will start on the 28th. Most will take place in the west lobby.

Windows 7 isn’t communicating well with the large format printer, so please give her some extra wiggle room on print jobs.

The newest issue of “Arkansauce” is at the printer now and will be mailed out soon.

She also reminded those of us still using Windows XP to be very careful, especially on the internet, since there are no more patches. She suggested backing up your files NOW.

Karen Turner reported that ILL is updating standards for all positions, both Borrowing & Lending.

The ALPS Conference is May 12-14. Jennifer Rae is helping us with the University Libraries poster, presented during the conference and highlighting events, staff doings, etc., that have occurred during the last year. We are also putting together a basket for the silent auction that benefits anybody needing financial assistance to attend either the ALPS Conference (in the spring) or the Arkansas Library Association Conference in the fall. Anybody can donate—the theme is “ALPS, Planting New Ideas & Cultivating Change”—we’re thinking it will be a gardening basket/tub.

Elsie—Turn in your summer hourly info/requests to Kathy Riggle by Monday, the 28th.

Elsie needs the information she requested about graduating students by May 1st.

Student worker evaluations are due May 2nd.
May 9th is the last day for work/study staff to work.

**Terry** reported that the Remnant Trust is winding down.

Extended hours start tomorrow (4/25).

**Lisa** reported that Serials will be hiring an hourly employee. The position will be split between Serials and Cataloging and will be posted soon.

Since Serials is short on staff right now, if there’s something urgent you need, let Lisa or Molly Moore know so it can be given priority.

**Ellen**—Binding is doing business as usual.

**Robin**—ILL has submitted paperwork for 4 hourlies for the summer.

Kim Bannister is leaving; her position in Lending will be posted soon.

**Gale** reported that FAL has Windows 7. It has been a learning curve for her.

They can use 2 hourlies for the summer, but have 4 students who want to work. Is there another department in need of a work study?

FAL has been very busy, with many patrons who are in crunch mode.

May 1st is the deadline for Red, White, and True. All contributions count toward making our goal of 50% participation. You can donate online or get envelopes from Kalli Vimr.

The next meeting will be May 29, 2:00.