University of Arkansas Libraries, Fayetteville, Arkansas
Operations Group meeting 9/25/2014

Present: Stephanie Freedle, Gale Golden, Lynaire Hartsell, Jimmy Jackson, Lisa Lindsey, Robin Roggio, Jeremy Smith, Kareen Turner, & Ellen Williams

Stephanie—Physics has a new hourly, who came already trained from FAL.  
<Staff Senate will soon be taking nominations for Part-Time Employee of the Year.  Any non-faculty staff employees—students (who are not receiving work study assistance), non-students, and graduate assistants—are eligible for nomination.  Start thinking of how your nominee’s actions merit nomination, and how the nominee has performed above and beyond normal job responsibilities.  More details are available in the September 23 “Tuesday Times.”

Lynaire—The microform machine that’s been “temporarily” out of order for over a year is gone.  
<The two remaining Canon machines are now side by side.  
<One Periodicals Desk computer has been upgraded to Windows 7.

Kareen Turner—I LI L has 10 student staff.  The 3 new student staff are learning quickly.  
<Both Lending & Borrowing have been steadily getting busier.  
<Judy Ganson has asked that ILL help train Special Collections on Bookeye4--they may be putting one in LISA.  
<The ArLA Conference will be October 5-7.  Kareen, Gale, Stephanie, & Lynaire will attend.  Luti & Elizabeth, and Norma & Sarah will present sessions.

Ellen has been conducting an odor experiment: a number of books were returned smelling so strongly of cigarette smoke that they were unpleasant to handle.  She placed them in a closed box on a rack over some cat litter that contains crystals in an effort to ameliorate the smell.  She says it’s almost time to check on the books.

Jimmy—Stacks has been moving a lot of materials.  They’ve moved HC & HD call numbers to Level 1 to empty a bay on Level 3.  This is a permanent location change.  Range finders & StackMap have been updated.  The signs near the stairs & elevators will be updated.  
<The asbestos abatement project will begin on October 6.  After it’s completed, the materials temporarily moved for the project will be returned to their regular places.  
<We now have a second KIC, installed near the main printing location & the recycling bins.  
<Circulation has a new employee, Rachel Fox, who started on September 2.

Robin—The Film Committee (Tim Zou, Molly Boyd, Phillip J. Jones, Mikey King, & Robin) is starting to plan the 2015 Film Festival.  They’re looking at international coming-of-age films.

Jeremy—Luti is back.  
<Chemistry/Biochemistry has 6 new patron chairs.  
<Otherwise business is as usual.

Lisa—Jefferie has been hired into the Claims position.  
<Serials will soon post a position for an e-records specialist.  
<Molly is working on posting a technician position.
Chase finished barcoding 605 “Newsweek” microfiche.
Serials has started running the URL checker on open-access URL titles. About 2/3 of the links are working. Lisa has about 1000 links to check.

Gale—FAL has been very busy. Three classes have been in to do research. FAL staff has been training student employees as well as patrons how to research.

The next meeting should be on October 30th, and will be if there’s no library-wide conflict (read staff meeting with the Dean). If there is, we’ll meet on the 23rd. Stephanie will confirm the meeting date & notify us, as well as submitting it to “Tuesday Times.”