University of Arkansas Libraries, Fayetteville, Arkansas
Operations Group meeting
2/28/2013


**Stephanie**—Physics has been crazy busy. There aren't enough chairs and tables for all the students.

**Robin**—ILL Borrowing is really busy. They've had 102 loans to process today. <The second $5000 fund of purchase-on-demand ILL money, received February 12, is over half spent.

**Kareen**—The Bookeye 4 is up and running. It's different from the other Bookeys, so there are some training issues. <One work/study is now coming in at 7:00 a.m. to work on scanning.

**Jennifer Rae**—Film series ended Tuesday. There were 25 plus the committee in attendance. <Kentrell, the new student worker, is getting going on graphic designs. <She reminded us to “Like” things on the Libraries' Facebook page to spread the word about Library events.

**Dennis** introduced himself as the Learning Commons Night Supervisor. He reported that we’re averaging 500 people a night at the 9:00 count.

**Jeremy**—CHEM has a new scanner—the students like it!

**Karen** reported that Reference is working on Desk staffing:
- Steve Chism recently retired.
- Kate Daugherty is leaving next week for another position.
- Beth Juhl has new duties and isn’t assigned to the Desk.
- 3 grad assistants will be leaving within the next few months (before fall)

<Donna hopes to post Steve’s position soon. They're looking for a literature subject specialist with an MLIS.

**Bridget**—Documents Processing has no tax forms this year. Patrons will need to find them on the Internet.

**Geoffery’s** new student worker, Wei Yang, is doing well. He’s a grad student in agriculture.

<Special Collections has gathered materials for Women’s History Month. They’re in a folder waiting for Jennifer Rae.
Jimmy almost has someone hired for the stacks retrieval position.

Lisa—Serials is moving right along with microfiche barcoding. 1664 have been processed since January. 
<They are continuing work on SerialsSolutions. Right now the A-Z list is the most up-to-date resource we have for serial titles, newer even than Millennium.
<Serials is working with Reference on printing Arkansas on-demand items. They use the Reference Office printer 7:00-8:00 a.m. on Fridays.
<They still need a morning work/study, 9:00-11:00 a.m.

Stacy has lots of reservations for viewing rooms, which are being heavily used. 
<She’s beginning to get reservations for the summer. 
<She’s busy with digitizing cassette tapes of concert recordings.

Gale just lost a work/study. She thinks she’s hired a replacement, but there may be scheduling problems.

Ellen and Lynaire had no reports other than “business as usual.”

Next meeting will be March 28.