University of Arkansas Libraries, Fayetteville, Arkansas
Operations Group meeting
7/26/2012

Present: Chyrel Banks, Angela Black, Molly Boyd, Allon Callahan, Judy Casada, Stephanie Freedle, Sheri Gallaher, Gale Golden, Jennifer Rae Hartman, Lynaire Hartsell, Jimmy Jackson, David Lacy, Lisa Lindsey, Case Miner, Karen Myers, Bridget Penrose, Kathy Riggle, Sherryl Robinson, Jeremy Smith, Geoffery Stark, Kareen Turner, Carol Warriner

Stephanie Freedle agreed to be the coordinator; Lynaire Hartsell agreed to take minutes. We decided that meetings will be at 2:00 p.m. on the last Thursday of each month. Members should send suggested discussion topics to Freedle, who will set the agenda for each meeting.

Lisa Lindsey (PAM) reported that the Apple Computer from Room 104 has been removed for repairs. August 4 is the anticipated return date.

Sheri Gallaher (Facilities) has ordered a white board for Room 102.
- She reported that the back dock is very limited on space, due to construction. Delivery of certain items is problematic and may be delayed. Delivery to LISA is also affected.
- She is starting to work on a potential remodeling of the staff kitchen: replace refrigerator with one that has an ice maker and water dispenser, replace dishwasher, and replace counter tops.

Kareen Turner (ILL) reported that the ILL scanner that had been out for repair is now back.

Kathy Riggle (LHRO) reminded us that hourly job descriptions and requests for student workers are due tomorrow. If we need new or additional student workers, we can look at the applications she’s received or give her our preferences/criteria and she’ll prescreen them.
- Work/study money has all been awarded. If we have returning students who have not been awarded, they should talk with their counselor.

Jimmy Jackson (Stacks) and his team will be working on transfers out of Chemistry starting Monday. He’ll be away from Mullins most mornings; if you have questions for him, e-mail him or see him in the afternoon.
- Matthew Kelly will be out for the next 3 weeks.
- Stack Map is almost ready. Jimmy has to work with the software developer on Special Collections, Performing Arts & Media, and Course Reserves collections.
- Paging is now available to all patron types. We’ll pull items from shelves for patron pickup; we’ll also pull items to be sent to branches for patron pickup.
- We have new wireless people counters; at some point we will discontinue the manual counts.

Jennifer Rae Hartman (PR) solicited volunteers for Help-a-Hog on August 20 & 21. She pointed out that there’s a new interactive campus map. We can use an IPad or laptop to access it when giving directions.
- She’s good on volunteers for Razorbash.
- She’s finishing the promotion for Desktop Delivery.
- If you have something you want in “Newswire” or the “Tuesday Times,” let her know.

Sherryl Robinson (CIRC) is interviewing applicants for the “opening library” position.

Karen Myers (REF) announced that Jordan Nielsen, the new Business Librarian, will begin August 6.
In other Reference personnel matters, Kate Daugherty will be moving to a new office. Norma Johnson is now in 220K. Steve Chism is now working full-time.

Reference is gearing up for the new semester. Pre-session orientation for incoming freshmen will begin about a week before classes start.

Gale Golden (FAL) announced that the Fine Arts Library has a new Evening Supervisor, Christie Stone.
- FAL has received a number of donations from Crystal Bridges.

Stephanie Freedle (PHYS) reported that the Physics Library rearrangement has been completed. The old Book Room is now a quiet study area. She invited us to “come see.”

Geoffery Stark (SPCO) announced that all candidates for the Head of Special Collections have been interviewed.
- SPCO is working on an Olympian exhibit.

Case Miner (SPCO) reported that his full-time employee, Cody Hackett, and a part-time employee are leaving.
- Britton Burnett is completing his internship with Mark Pryor’s office in Washington, D.C.
- The end date for the Bumpers Project is June 2013. He will have a collection ready to open by then.

Carol Warriner (ACQ) is ordering replacement books and books for Course Reserves.

Angela Black (SER) reported that Serials is working on populating the catalog with electronic holdings provided by CASE. You will begin to notice, if you haven’t already, that the links for some electronic journals are changing in appearance, as we begin to add CASE coverage. Some of the records right now exist in a “hybrid” state with electronic holdings from our regular URLS alongside holdings from our CASE URLS. So instead of clicking on the hyperlinked holdings to view the online journal, you will now click on the collection name. An example would be American annals of the deaf: http://library.uark.edu/record=b1001059 where we have Project Muse holdings in the old format, as well as access through CINAHL in the new format.

- Serials has recently loaded coverage on the database Library and Information Science Full Text Journals. You can view the titles for these databases by searching “Library and Information Science Full Text Journals” as a title search in the catalog. We are working on the CINAHL journals as we speak. Eventually, this will lead to few duplicate matches on journal titles—instead of many records, we hope to have one record with multiple links. Just so you are aware. [Thanks, Angela, for submitting this in hard copy.]
- The University Budget Book for Fiscal Year 2013 has just been published. This is the last time a hard copy will be published; future editions will be online.

Molly Boyd (Dean’s Office) announced that the application review for the Development Office Coordinator will begin tomorrow.