University of Arkansas Libraries, Fayetteville, Arkansas
Admin Group meeting
Thursday, September 22, 2011
Present: Juana Young, Judy Ganson, Jeff Banks, and Molly Boyd.

Geosciences Librarian Search
The Admin Group discussed the position descriptions for the Geosciences librarian position. The Geosciences Search Committee will meet on Wednesday, September 28, to review the position description. Kathleen Lehman is the chair of that committee, which also includes Jeremy Smith, Deb Kulzak, Steve Boss, and Cat Wallack. They will also review potential recruitment sources. After their recommendations, the position description will be finalized and posted.

Request for Veterans Week Event in Walton Reading Room
The Admin Group approved a request from the Veterans Upward Bound to host their kickoff event in the Walton Reading Room, since the event was displaced from the Union Ballroom by classes. The event will be held on Monday, November 7, from 10:30 a.m. to 12:15 p.m.

ISIS Management Change
Dave Dawson is in charge of the services portion of ISIS and Ron Neyman is in charge of the functional portion and security. Dave is starting a users’ group. Judy Ganson will represent the Libraries on that group.

Oscher Lifelong Learning Institute
The Global Campus has asked for library privileges for members of the Oscher Lifelong Learning Institute, similar to those granted to the Alumni Association members.

Crystal Bridges MOU
The memo of understanding with Crystal Bridges Museum is currently being revised and expanded to cover service.

BYU Dining with the Dean
Brigham Young University has a reality program called Dining with the Dean, which is focused on student teams competing to create a three-course dinner, which the dean will judge. Laura Jacobs of University Relations requested that Dean Allen be the host and judge of this program, which will film in late October.

Daisy Bates Documentary Film Screening
Jeff Banks and the Diversity Committee set a date with Charles Robinson for January 19, during Dr. Martin Luther King Jr. Week, for the screening of the Daisy Bates documentary film, from 2 to 4:30 p.m. It will probably be held in the Reynolds Center. Jeff will attend the Selectors meeting on October 10 to present information about the film screening, so that Selectors can notify faculty.

Diversity Committee Meeting Schedule
The Diversity Committee will meet every second Tuesday at 10 a.m. Jennifer Rae Hartman will be the contact with the Ombuds Office for the Human Library event each semester. The members of the Diversity Committee have taken on different sections of the committee’s Website to keep them current. Mary Gilbertson is the selector for the diversity fund. The Diversity Plan Report to the provost is due on October 3.
Lecture to Fulfill Diversity Credit
The Cherokee Heritage Foundation at Tahlequah will give a lecture on Thursday, October 13 from 9:30 to 11:30 in Mullins Library Room 104. Also, the Diversity Committee has scheduled a screening of the Silas Hunt documentary in Room 104 for February in honor of Black History Month, which also will count for the Diversity Certificate credit.

Flu Shots in the Library
Flu shots will be administered by the Pat Walker Health Center in the library on September 27, beginning at 9:30 a.m.

Migration of Files from Giovanni to Homer Servers
Judy gave an overview of the strategies for moving files from the Giovanni server to the Homer server.