University of Arkansas Libraries

Admin Group
Meeting Summary
September 10, 2009
Dean’s Office, 2:00

Present:  Dean Allen, Alberta Bailey, Ben Carter, Judy Ganson, Juana Young, Anne Marie Candido

Juana distributed a very detailed estimated budget profile for the current fiscal year.

There was a discussion about how prevention measures for the H1N1 virus should be handled in the library. An e-mail had already been sent out informing library personnel about antibiotic liquid being available at all service desks, etc. Juana said that Jeff Banks will send out a message on the topic of the H1N1 virus, including the fact that personnel may accrue a negative sick-leave balance if they have to stay out of the office due to the fact that they have a fever and may have this virus.

The directors presented a draft of their consolidated strategic initiatives for the year. Dean Allen reviewed it and thought that it would be more suitable as purely in-house strategic initiatives since many of them had to do with initiatives already being pursued in the Libraries, or reflected already expected routine departmental and divisional goals. She said she would draft strategic initiatives for the organization as a whole that are more aligned with general University strategic initiatives.

The topic of security of art works was brought up as a result of an incident in which a painting by John Bell was temporarily misplaced and unaccounted for. Dean Allen requested that Anne Marie notify the Art Committee about security measures that could be implemented regarding the process of obtaining, hanging, and better securing art works in the library despite the fact that the library cannot afford to provide insurance to the artists—a fact that the artists acknowledge when they sign a contract with the Libraries. A suggestion that security strips could be applied to the art works was mentioned. Anne Marie said she would contact the Art Committee members to request that they submit a draft policy of a security proposal to the dean next week.

AMC/09-22-09