University of Arkansas Libraries, Fayetteville, Arkansas
Admin Group meeting
Monday, April 11, 2016
Present: Carolyn Henderson Allen, Jeff Banks, Molly Boyd, Marco de Prosperis, Judy Ganson, and Lora Lennertz.

Personnel Updates

Jeff Banks reported that the Discriminatory Harassment training session has been rescheduled for Tuesday, April 26, 2:00 to 3:00 in Mullins Library 104.

A CHOICE / ACRL webinar "Subscription to Own vs. PDA: A Closer Look at Video Acquisition Models in 2016" will be broadcast at 1 pm in 486. Jeff will forward the link to the recording of the webinar when it becomes available.

Two Preservation Week webinars hosted by the ALA Association for Library Collections and Technical Services will be held in the Weare Conference Room (MULN 486):
  - From Cassette to Cloud: Reformatting Audiotape, Tuesday, April 26, at 1 p.m.
  - Preserving Your Digital Life, Thursday, April 28, at 1 p.m.

Innovation Fund Proposal

The Admin Group reviewed a proposal submitted by Joel Thornton for funding of $25,000 for an Innovation Fund to encourage innovation, experimentation, and collaboration for special projects in one-time projects led by an individual or a team. Initial requests are limited to $2,500; additional funding may be awarded based on project success. Selection criteria include priority given to proposals that are clearly articulated, have a high likelihood of being completed within one year, that align with organizational goals, and that have a measurable impact. The Admin Group agree with the concept, but would like to see examples from other libraries of similar programs, and in particular, success stories. The Admin Group would like to see a revised draft with more specific selection criteria as soon as possible, with a goal of implementing by the beginning of the next fiscal year on July 1, 2016. The program will not be implemented if funds are not available in the budget.

CNI (Coalition for Networked Information) Meeting

Judy Ganson reported on the CNI membership meeting that she attended in San Antonio. One presentation was on Maker Spaces. North Carolina, Chapel Hill and Ohio State described their programs in the Research Commons. There are 19 institutions (including us) participating in the Ithaka S+R Agriculture project; Necia Parker-Gibson is already engaged in training for the project.

Higher Learning Commission Accreditation Visit

Judy attended the first meeting of the committee charged with creating a report for the Higher Learning Commission accreditation process, in advance of their visit to campus in April 2017. Judy is on the Criterion 3 Committee: Teaching and Learning, which includes assessments of quality resources and support. All reports are due to the accreditation committee at the end of October, and Judy is working with Anne Raines, the Associate Director of the Class + to survey
and report evidence of campus resources that meet the committee's criteria. Their goal is to have the report completed by July 1.

**Budget Office Update**

Marco de Prosperis presented a draft of the programming summary of the proposed renovation of Mullins Library for the architects. Since this project is currently unfunded, and is projected into the future after the completion of the storage facility and the removal of materials from Mullins Library in advance of the asbestos abatement on levels three and four of Mullins Library, there will be time in the future to modify the draft based on changing needs and programs.

Marco presented a budget projection of non-state revenue, which are expected to be approximately $4 million. There will be a rise in the fringe benefits percentage for classified / non classified staff to 28.77% of their salary, which will affect our salaries budget.