University of Arkansas Libraries, Fayetteville, Arkansas
Admin Group meeting
Monday, April 29, 2016
Present: Carolyn Henderson Allen, Jeff Banks, Molly Boyd, Marco de Prosperis, Judy Ganson, and Lora Lennertz.

Personnel Updates
Jeff Banks reported that Richard Ray will present a benefits brief on Wednesday, May 4 at 2:30 pm in MULN 104. He will address the new mandatory retirement contribution that begins in July, the health insurance premium increase, and the dependent verification program, which could result in dependents being dropped from insurance coverage if the proper supporting documents are not provided by the deadline of April 22. Both of the first two initiatives will result in less take home pay for employees, and the mandatory contribution will rise 1% each July until it reaches 5% of income.

Librarian in Residence Position Description
The Admin Group reviewed the Librarian in Residence position description. The position will not be advertised until the administration provides funding.

Learning Spaces Programming
The Admin Group reviewed target seating in the learning spaces of Mullins Library for the proposed renovation. 3,000 seats would accommodate 1% of the student population, and account for limited growth. The Admin Group reviewed a variety of seating options, including open carrels, sofas, comfortable seating, and study tables.