Learning Collaborative – February 8, 2007

Members Present: Donna Daniels, Lora Lennertz Jetton, Necia Parker-Gibson, Luti Salisbury

The minutes for the previous meeting were approved.

Lora discussed the issues surrounding the provision of Camtasia 4 and indicated she would keep the group posted if additional licenses were to be obtained.

The group discussed the survey results surrounding the use of the initial video, “InfoLinks, the Online Catalog.” We agreed to look at the table of contents option for longer videos at one of the next meetings. Lora indicated that there is administrative support for identifying students for “voice over” work on the videos. To that end, it was suggested that we try to focus on developing additional storyboards for such student talent.

The group discussed the “Registering for ILL” video. Two changes were recommended: a) edit the ad-lib comment on required fields, b) Add a line indicating that students should record the login and password before indicating that ILL did not have access to the information. It was agreed to table these changes at this time and present the video for administrative approval.

Discussion turned to the metadata information. A table of metadata elements was distributed and some changes suggested. Lora will distribute a draft with the general guidelines for the group’s approval.

The group then discussed the validity of continuing to work on the videos which have been proposed by Lora and Necia. While it was indicated that the videos that were being worked on were chosen in part to develop and hone general production methods and to create usable products quickly, concerns were given that the topics were not the most important that need to be addressed. The group will meet to discuss the topic list agreed upon November 2, 2006 to break it down into finer categories and develop a plan for video construction.