University of Arkansas Libraries
Library Council, Wednesday, July 31

Present: Carolyn Allen, Molly Boyd, Kate Dougherty, Sheri Gallaher, Judy Ganson, Tess Gibson, Mary Gilbertson, Lora Lennertz Jetton, Martha Parker, Robin Roggio, Randy Thompson, Joshua Youngblood, and Tim Zou.

Academic and Research Services Update
Lora Lennertz Jetton reported that Tim Zou has moved to head of Performing Arts & Media, Donna has moved from Reference to be the Social Sciences Librarian, and that she and her staff have been working to identify holes in coverage and training. She has been undergoing training in ISIS and When to Work. She has been training staff on copyright clearances and 2 and 4 month Reference Services. There will be two training sessions on August 14 at 9 a.m. and 4 p.m. regarding the Mullins Library facility, with a focus on emergency equipment, egress, and policies.

Lora has been asked to prepare a LibGuide of resources for instructors of the University Perspectives class, and will meet with those in the library who are teaching the class to develop it. Course reserves are moving into Blackboard, where materials will be inserted into the courses automatically by library staff. Staff are still working on the faculty request forms. Scheduling for Libraries’ classes and rooms will move to the R25 system shared campus-wide. The provost is requiring all classes be entered into R25 as a safety measure, so that where students are located on campus can be determined very quickly with one tool. A small group is testing the R25 system.

Continuing Education / RDMRose
Kate Dougherty proposed that we promote or encourage training in the open education materials provided by RDMRose for liaison librarians. The course is broken into modules of eight sessions; each session is expected to take 4 hours to complete and is broken further into four parts. We could review the program to determine if we need to do the entire thing, which is a huge time commitment, or if we only need to do certain segments, like how to interview a researcher. The slides were not currently working on the site. We should determine if it is a voluntary or required course. Ask a core group of people to look closely at the program, evaluate it, and make a recommendation to the department heads.

Judy Ganson noted that she is participating in an IMLS grant charged with evaluating existing education components. She would like to ask the science librarians to look into this and other available educational tools, which will fit in with the IMLS grant requirements.

Sustainability Council Update
Molly Boyd reported that the Sustainability Council met on July 23 and gave the following highlights from the meeting. Co-chair Marty Matlock announced the first annual report from the Office for Sustainability was complete. In addition, the office makes monthly updates to the Provost, and the last couple of those updates are posted online. The Office is involved with programs, events, and projects, and has been focused on increasing students involvement in each of these this past year.

Two bike fix-it stations were installed on campus, one at the Arkansas Union.

Kate Dougherty, the maps librarian at the University Libraries, is working with the office to create a Google map showing the locations of sustainability features and projects on campus. The map could
include the locations of the Office for Sustainability and the Applied Sustainability Center, as well as the locations of recycling drop-off centers, solar panels (such as HPER), alternative fuel research facilities, buildings and parking lots fitted with LED lighting, bottle refill stations, bike racks, bus stops, etc.

Mike Johnson reported that the core of the climate action plan work has been completed by Facilities Management, which resulted in the reduction of 35,000 metric tons of carbon emissions equivalents. The new heating and cooling system, which will require a 17-19 year pay back on a 25-year system, is in the works, and when installed will produce another 25% reduction in the base power used on campus, which equates to another reduction of 25,000 net metric equivalents. The reduction to pre-1990 emissions has occurred 5-6 years ahead of the climate action plan, with the eventual end goal to reach climate neutral emissions, so the next step is to rework the 5, 10, 15, and 20 year plans to reach intermediate milestones toward carbon neutral emissions.

It will take 12-15 years to pay off the capital leases for the Razorfit program to retrofit buildings on campus with energy saving equipment, and they are already planning to use that money when it is freed from the leases to seed fund a green revolving fund for future measures.

The Council is divided into five working groups. Built Systems reported on the Zero Climate project, which involves the installation of 80 units that connect dumb terminals with cloud desktops in WCOB and J. B. Hunt. The units are small devices, about Kindle sized, that have just enough power and RAM to connect to the desktop cloud. The units generate less heat, use 1/25th of the power as a traditional desktop computer, and are amazingly quiet. They have a 7-10 year replacement lifespan, as compared to the 3-5 year PC replacement span. The cost includes the servers to run the virtual computing. This project is being implemented in the Walton College and monitored closely. The data from this trial will be used to gain financial support for similar projects across campus.

WCOB has also implemented secure print to reduce printing costs, which involved managerial steps in controlling printing and wide-scale elimination of desktop printers. The Xerox multifunction printer is set up with a call release, like the students do in the lab. Unreleased print jobs are not printed. The main office has also eliminated 8 file cabinets and have gone paperless, storing their files electronically on the server. In the first year, the reduction in printing saved $2000 in toner and $3000 in paper.

Social Systems are working to create a different sustainability theme for each semester. Another goal is to connect the campus community to the wider community sustainability programs and efforts to generate cross-pollination of ideas and dialogue. They are looking at conducting a workforce development course for staff. October 23 is Sustainability Day, and the group is looking to have events on campus, and maybe a kick-off of the semester theme.

Natural Systems is looking at to what extent do landscaping decisions factor into our production of greenhouse gases? They intend to track landscaping changes to gather data and make an honest and true assessment of our impact.

Academic Systems. Steve Boss reported that the undergraduate minor in sustainability had been in place for two years, and had 110 students last year, with the first 17 students to graduate with the minor. The graduate certificate program had ten students enrolled and had its first student to graduate last year. The group is in the final stage of drafting a B. S. in Sustainability degree, which is interdisciplinary through every college. The goal is to have it through all of the approvals’ process and implemented in Fall 2014.
The Applied Sustainability Center reported on their programs and projects, including one that involves city planners and mayors in Arkansas (EJE: Energy, Jobs, Economy). They also reported on the student-led project of assessing and reporting the STAR community rating index. Fayetteville already participates in DarkSky.org.

The Arkansas Union has installed touchless sinks, with touchless water, soap, and a blade dryer in the women’s restroom on the first level. They are working on a foot operated door latch.

The Nanoscale Building got its official certification as a Gold LEED building, the first on campus. The Jean Tyson Child Care Center is one point away from gold at LEED silver. LEED silver is now the minimum standard for new building construction on campus.

Reports and Updates
Sheri Gallaher reported that she had collected 200 glass punch cups and several plates, which the Libraries can use to cut down on the use of disposables for staff meetings and events. Using these will save money and reduce waste. Sheri will send out a notice on the listserv to alert everyone that they are available for use, but not stored in the kitchen, since so much is stolen from the cabinets.

Also, Sheri noted that following a power outage Saturday, she had difficulty contacting specific staff who were heading in to open the library. She needs a better phone tree or a better way to determine who is scheduled to work on a particular day, particularly evenings and weekends.

Sheri reported that there will be painting done in Interlibrary Loan, Special Collections, and PAM in the coming weeks. Also, Facilities will make repairs to the water-damaged areas on the fourth level, including 486 and the women’s restroom.

Following the fire alarm, fire trucks could not reach Mullins Library, so the dean asked the campus authorities to look into the issue. The Fire Department knew the emergency route but chose not to take it for convenience, and they knew this was not an active fire and not an emergency. The UAPD, Facilities, and the Fayetteville Fire Department scheduled a meeting to review the emergency routes.

Randy Thompson reported that the Law Library statistics had been submitted. The Law School is undergoing extensive renovation of classrooms, which they hope to have completed by the time fall semester begins. The internet system is up and running. Librarians are preparing to teach the legal research class, which will be their second year to teach it.

Martha Parker reported the Multicultural Center asked for the Libraries’ help in promoting their “I Connect” program and in recruiting volunteers for it. The purpose of iConnect is to familiarize students with campus resources that exist to ensure their success. The program also provides a series of academic workshops designed to address specific challenges students may encounter in their first year on campus.

Tess Gibson reported that Interlibrary Loan is upgrading Iliad to version 8.4. GWLA is calling the new program using the Relais software Borrow it Now, and it is currently in testing mode. They will retest the system after the Iliad upgrade, which should resolve some of the issues. When users click to request an item, they are presented with three option screens. The first is “we own it.” The second is “click to
borrow from a GWLA partner,” and the third is “click to borrow from another library,” if no GWLA partners have the item.

Tess also reported that Interlibrary Loan will be making an offer to a candidate for their open lending position, so hopefully that will be filled shortly.

Kate Dougherty reported that she and Jennifer Rae met with the Sustainability Office to discuss ewaste recycling and strategies to reduce printing. They were advised to review the AASHE printing guidelines, to reduce the number of desktop printers, and to install a P-counter on centrally-used printers like the Xerox, which would reduce waste.