University of Arkansas Libraries
Academic and Research Service Group, September 12, 2013


The Academic and Research Service Group reviewed a draft of the dress code policy, and made suggestions for revisions and clarifications.

Lora Lennertz-Jetton cannot be reached by her hard line temporarily; she should be reached by her cellphone: (479) 466-3321.

Lora reported an update from the GWLA membership meeting she attended. The GWLA membership drafted a resolution against the Copyright Clearance Center and are looking for alternative ways to pursue copyright clearance.

Necia Parker-Gibson reported that the search committee for the English and Communications Librarian position had drafted a recommendation for the administration for the on campus interviews of three candidates.

All English graduate library instruction requests should be referred to Norma; the Reference librarians as a group are working out who will deal with which sessions.

Luti Salisbury reports that the Libraries will be re-posting the Director for Administrative Services position, as the posting closed without a suitable candidate application. She and her team will be conducting many instruction sessions next week. Luti will be giving an ebooks presentation to Arkansas Libraries.

Kathleen Lehman reported that the students this semester total 25,340. The Faculty Senate reviewed the statement of collegiality and its inclusion in annual reviews. Faculty will vote on that next month. The Faculty Senate also reviewed the text for the appointment to promotion and tenure committee. Kathleen will be presenting on the circulating tablet program at the ArLA conference in Hot Springs, Monday, October 8.

Phil Jones reported that the Fine Arts Library is having difficulty retaining hourly personnel this semester, and have a position open.

Judy Ganson reported that she is working with Systems on computer requests, with a couple of requests still being worked out. The branch libraries’ upgrades will be scheduled by Boddie. The furniture is being priced with vendors.

Systems is also working toward a Windows 7 upgrade. There have been some issues with re-imaging software, using CASE, a Dell software product, and Altiris. This upgrade may have to be done machine by machine. The computers in 102 are not a priority, and we hope to have bugs worked out before upgrading them. We no longer need SciFinder software in 102. Everything has to work together, so the transition may not be smooth.
Tess Gibson reported that Interlibrary Loan is still working on changes suggested by the Illiad tune-up, which includes streamlining and improving processes. Borrow it Now, the RELAIS product trial through GWLA, will go live tomorrow or Monday. ILL requests for “we owns,” or books that we have in the stacks, are now being placed on hold in MAIN for the borrower, instead of receiving a cancellation notice. Staff treating like RazorRush requests. However, this is not being done for electronic journals articles we own. The email sent back to the requester refers them to the Reference Desk for help in finding the journal. Tess will add a link to the Article Finder for known citations, so requesters can look up the article through that tool. Luti would like ILL to copy selectors on refused requests, so that she can help her faculty find materials. Tess can send out a monthly update of cancelled requests so that selectors can review to see what requesters are missing in their searches.

Tim Zou reported that he and his staff have been working on rush orders of videos for reserves. There is a question of funds for reserves requests. The Global Campus distance education program ordered 12 titles for one course, which was $1800 for streaming and copyright. Performing Arts & Media is working to establish procedures for this type of request, and exploring how to put in a video gallery, viewable by class. Tim will suggest that individual departments set aside funds for these streaming costs. It is difficult to negotiate with distributors. Tim is also working on a collection policy for streaming video. A license through Swank allows the same film to be viewable campus-wide through Blackboard only.

Joshua Youngblood reports that his unit is busy putting up three new exhibits in Special Collections, a digital project (just opened), and the architecture display in Vol Walker. Joshua gave a presentation to the Southern Archivists Association (SAA) Architectural Roundtable talk about growing the instruction partnership between the SOA and Special Collections, and our work to promote the history of the School and the legacy of the building concurrently. Special Collections has hosted architecture classes and more than 100 students from different disciplines. Centennial of AAA. The Archives Month exhibit will go up in October; the event is October 17. A recent acquisitions exhibit is going up. There will be an exhibit and presentation at the Happy Hollow School on October 4 of the Lighton Family and Happy Hollow Farm. The NAFSA regional conference will be held in Fayetteville and Rogers on October 23, which will include an exhibit and a visit to Special Collections.

Joshua also noted that this was History Day season, which included talks to students and entire classes visiting Special Collections. History classes from Prairie Grove will visit Special Collections on October 23. They are working on a Japanese American Confinement Site (JACS) grant for the National Parks Service, which involves the digitization of documents from the Rohwer Internment Camp.

Beth Juhl reported the cataloging staff consolidated 6800 records in our catalog using the ERM software, but are not quite finished. She reported on continuing OPAC weirdness and oddities. The “see also” references and cross references are not working. They fixed the issues on the Sierra side. Norma Johnson will be hosting LibAnswers webinars next week, which covers text answers to students and a FAQ to replace Miss Clark. They are also looking at a staffing software, LibStaffer, to replace When to Work.

Lora reminded all supervisors that their When to Work requests all are copied to her, so don’t let them sit but approve or disapprove them immediately.

Also, tell staff to be careful with emails; UITS reported 36 inappropriate responses to phishing emails in the past 24 hours. Be especially clear in explaining this problem, and its repercussions on the university to student staff.