University of Arkansas Libraries
Academic and Research Service Group, January 3, 2013

Present: Molly Boyd, Donna Daniels, Judy Ganson, Lora Lennertz-Jetton, Phil Jones, Beth Juhl, Joshua Youngblood, and Tim Zou.

As there were no agenda items submitted, the meeting consisted of reports from members.

Lora Lennertz Jetton is working on updating the telephone tree, to be prepared for potential weather closings. Tim Zou will coordinate with Dean Allen any closings that run contrary to announced university closings. There was a brief discussion of who will cover for Tim should he not be available. That has yet to be determined. Tim will also talk with Tech Services about how deep the phone tree should extend into the employee ranks. An actual review of the phone tree processes and procedures will be postponed until the new Director for Academic and Research Services is hired.

Lora also announced that Stacy Kimbrough was hired as the new Performing Arts and Media supervisor.

Judy Ganson reported that the search committee for the Director for Academic and Research Services has identified potential candidates for Skype interviews, which will be scheduled shortly.

Due to the construction on Vol Walker Hall, power in Mullins Library will be off for eight hours on Saturday. This will affect the servers, Web site, ILL, and all other online services. The building is scheduled to be closed Saturday and Sunday. UITS also will be conducting a server upgrade on Sunday, so Trent will not bring up our servers until after that upgrade is completed on Sunday. We may get some complaints from users unable to use the Website this weekend.

The commemorative volume to mark the two millionth library book has been purchased. We will be planning an event for the spring at which to unveil the purchase. Special Collections may look at creating an accompanying digital exhibit. David Sloan is knowledgeable about the era and may be a potential speaker at the event.

Joshua Youngblood reported that Special Collections just completed an audit of Q-pay, the cashless credit card payment system. The system allows patrons to make payments themselves via a dedicated secure site without staff having access to credit card data. Although the audit revealed no errors or concerns, Special Collections staff are reviewing the recommendations for improving the system suggested by the auditors and planning adjustments to the system.

Special Collections staff are busy installing three exhibits in the next month. The first is an exhibit in the Walton Reading Room, the second is for the Special Collections’ exhibit cases, and the third is for the Dr. Martin Luther King, Jr. Committee.

Donna Daniels reported that most Reference librarians will return next week. There will be a mini dissertation kick start on Monday and Tuesday of next week (January 7-8). Donna will be out on Monday, January 7.

Phil Jones will be out of the office on Wednesday, January 9 through Monday, January 14, and will return to work on Tuesday, January 15.
Beth Juhl reported that the new E-Resource portal from Serials Solutions is now linked up for public use: http://gm3ed7jh6d.search.serialssolutions.com/. In addition, the ArticleFinder tool is also now available: http://library.uark.edu/screens/articlelink.html. And the WebBridge Find It! page now has more functionality and a different look, example: http://library.uark.edu:4550/resserv?sid=ArticleLink&title=journal%20of%20southern%20history&aulast=williams&spage=31&genre=article&date=2002.

Arthur Morgan will return on Monday, January 7.

Beth removed the Readex trial page, as it had expired, and there has been no word from Readex about an adjusted pricing model. She has talked with other librarians in the state regarding their institutions negotiations with Readex; some have subscribed while others could not afford the price quoted. This means we have no access to the Arkansas Democrat Gazette.

Lora Lennertz Jetton reported that there has been no updates regarding the R25 room booking software and database, and she doubts there will be enough time to enact any changes before the spring semester begins.

Lora is working on updating instruction videos, including those that mention Infolinks and Find It! Some videos that are now outdated will merely be taken down rather than updated.

Judy Ganson reported that the Science Direct agreement has been finalized. UAMS will be cancelling some titles. We do not have to make the public users aware of which institution subscribed to that title, since we are sharing titles, but there is a field code in the record so that we can be aware.

Tim Zou reported that UITS changed their overdue fees for technical hardware, but did not inform the Libraries of this change. The ASG asked the UITS to regularize fees across campus for overdue items and replacement costs. Tim is communicating with Donnie Blagg about regularizing the fee structure. The Libraries are using the fee structure and loan rules that UITS set up originally, charging a $10 overdue fee per hour per item; whereas, UITS has changed its overdue fee to $5 per day.

Also, Tim is preparing a request for the Student Tech Fee Advisory Board to replace the 25 laptop computers we have that are so old they are no longer covered by warranty. There is some confusion as to whether the Student Tech Fee is still collected, but there is some change in how it is distributed.