Public Service Meeting Minutes

Room 486

January 26, 2012

Present: Carolyn Henderson Allen (presiding), Donna Daniels, Judy Ganson, Tess Gibson, Phil Jones, Beth Juhl, Kathleen Lehman (contributing minutes), Lora Lennertz Jetton (minutes), Joshua Youngblood, (Dawn Lingelbach)

Jones reported on Architecture projects and the scanner. Jones was informed that there was not a way to pace assignments and scanning. The scanner in Architecture is functioning. Daniels indicated that the volume of scanning, not staffing, was the primary issue. Allen requested that a schedule and sign-up sheet be adopted. More information on the large-format scanner can be found on the Reference page.

Jones indicated that he is in the midst of a project for the Chancellor’s Office in which ancestry.com would be useful and requested that we consider its purpose.

Ganson reported that the Faculty Senate is considering the addition of intersession classes.

In relation to the above discussion, Juhl mentioned the issue of responding to patron questions on-line during times when the libraries are physically closed. In particular she was noting that if there are interim-sessions, the increase in questions would need to be specifically managed. Dean Allen stated that issue would need to be addressed with legal counsel since it would be an issue of assigned duties that would be taking place outside of assigned hours (in the case of hourly employees). It was noted that other departments, such as ITS, must have polices in place to deal with issues after hours and when the University is not officially open.

Lennertz Jetton announced the change of venue and time for the combined Public Services and IRC meeting. (The minutes for the meeting, held on February 2nd, will be available on the Innovative Review Committee page )