Minutes of Public Service meeting
February 22, 2012
Room 486

Present: Carolyn Allen (presiding), Donna Daniels, Judy Ganson, Tess Gibson, Beth Juhl, Kathleen Lehman, Lora Lennertz Jetton (minutes), Luti Salisbury, Joshua Youngblood, Tim Zou, (Dawn Lingelbach)

Discussion on draft of “The University Libraries Commitment to Excellence in Service”
Members reviewed the draft and suggested small changes to be implemented by the committee. [Note: the new version, http://libinfo.uark.edu/publicservices/serviceexcellence.asp, is available on the Public Services page as well as on the Dean's Office page.

Announcements

Daniels will be attending a five state regional meeting for government documents.


Ganson indicated that the initiative group tasked with instruction will be meeting soon and consists of selectors and reference persons.

Allen discussed the results of staff and faculty meetings with regard to organizational structure and indicated that the library administration would be meeting to discuss the goal assignments.

Juhl indicated that she and McKee ran a BlackBoard Collaborate session for a general orientation of distance students in Education.

Zou indicated that there is thin staffing on the weekends and that he is working with Human Resources to post the weekend position. He is working with Daniels to combine staffing responsibilities and cross-training with Reference.

Zou stated that Jackson is currently working to get accurate details on book locations and that some shifting is occurring on level three.

Zou announced that the College of Education has developed an outreach program in which they will be funding mentors to have community borrower privileges.

Zou announced that there have been difficulties with iPad imaging and that the management staffing of the computing area of the one desk is changing. He also notified the group of the opening of the new lab area of the union on March 15th.

Juhl stated that alternatives for real-time meetings are being investigated for the Access Grid room.
Allen reminded us of the need for neatness within the building. Zou presented his continuing concerns regarding restroom services over the weekends.

Daniels indicated that we would be hosting National Alumni Board tours which will now be an annual event.

Daniels stated that a NWACC student would be observing Youngblood and Spiegel for a day.

Lehman announced that she had assisted Johnson with three groups of Fayetteville High School students this week.

Lennertz Jetton presented information on the webinar on disaster preparedness in high density storage that several persons attended.

Salisbury announced that she received training in Pivot - http://libinfo.uark.edu/eresources/help.asp?TitleCode=PIVOT and would be attending a session on JCR.

Allen announced that Dani Lansky’s first day would be May 1st and that her schedule is from 9 to 6.