Present: Margaret Boylan, Todd Cantrell, Tess Gibson, Phil Jones, Beth Juhl, Lora Lennertz Jetton, Megan Perez, Luti Salisbury, Tim Zou

Cantrell announced that the wireless antennae was placed in Chemistry but it is not yet live. He was not aware of where FAL was in the process of obtaining an antenna. Boylan indicated that wiring did not yet appear to be done. Juhl advised that the descriptive pages would need to be edited when the antennae were live. Cantrell indicated that he believed that Physics was already done.

Cantrell suggested that if individuals are having difficulty with the wireless suggest that they can test their laptops at a computer lab.

We were advised to take care with the many SPAM that are circulating regarding computer accounts. If you believe that you are receiving a SPAM that is not widespread and would like to report it, you may do so at abuse@uark.edu.

Boylan indicated that she did not receive the model of flat screen monitor that was requested for FAL and that the risers that are available are not acceptable for the space. Cantrell indicated that he would look into it. He did inform the group that there are generally 3-4 models of monitor that are offered in package deals for computers.

Zou questioned whether the USB ports in the microfilm scanner monitors could be activated. Cantrell indicated that he could provide a cable for testing the connection.

Bailey reminded the group of the award nominations deadline.

Zou discussed the summer hours document that was distributed the previous evening. He indicated that as July 4th falls on a Friday we would close at 6:00pm on the Thursday. He also noted the two weeks of interim before the fall semester. The first week we are scheduled to close at 6:00 while the 2nd week will be regular hours. Bailey noted that we will be closed the first weekend of that interim period. Jones noted that the first interim period should end on May 17th.

Bailey announced that the University will not have work-study award money for the summer and subsequently any students hired will be paid 100% by the libraries. She asked that all departments tally the total number of hours needed per week (permanent and temporary hourly) and provide the total to her ASAP.

Zou inquired as to branch hours which will need to be determined upon looking at the general hours and staffing availability.

Juhl discussed the extension of expiration dates for all students until the first day of the next semester. Zou indicated that this would be implemented this semester.

Lennertz Jetton reminded everyone that the extension of privileges to honors and Masters students through petition will not result in the students having the same loan privileges to all items in the media collections. Juhl reminded that these students will need to use their last name and ID number for access to the system in lieu of their normal campus login.

Gibson reported on the GWLA meeting. She indicated that the Deans and Directors group is pushing for a further reduction of turn-around times by June. In the last 6 months, returnable times were already reduced from 5 to 4 days and articles were reduced from 4 to 3 days. The new target times are 3 days for returnables and 24 hours for articles. She discussed issues in OCLC time-stamping that are of concern to the ILL librarians who are drafting a reply. Gibson also reported that there was a presentation on WorldCat local.
Gibson made a plea to all persons instructing users on filling out ILL forms to include instructions on adding the ISSN to the request. It was noted that some databases do not provide this information automatically with the request.

Juhl discussed possible venues for introducing topics such as World Cat local. It was suggested that separate meetings be called for information sharing when the target audience transcends boundaries for existing groups.

Gibson announced that Arizona has eliminated the Circulation Desk and employs Self check and Self check-in stations. Jones announced that Missouri has dispensed with their Periodicals desk.

Lennertz Jetton has announced that there continue to be issues with the Sympodium in room 104. She also introduced the group to the campus discussion on class capturing software.

Boylan announced that she has been assigned to review vendor platforms for the Avery Index and to report the findings to the Association of Architecture School Libraries.

Perez informed the group of the website for library diversity issues which should be live next week and available to the public through the A-Z list.

Perez also announced the availability of the Government Documents page commemorating 100 years of the libraries’ participation in the Federal Depository Library Program. The page includes an exhibit of featured materials from the collection as is available at http://libinfo.uark.edu/govdocs/cenntennial/gallery.asp. A list of the featured materials is available through Megan Perez. Reference and Government Documents will also be given the list.

Zou indicated that the gates in Chemistry and FAL were not working properly. He has made a service call and is awaiting the company to send a more experienced technician in several weeks.

Zou indicated a need for a fine appeals board to be developed for negotiating patron claims on materials. There was no consensus among group members.

Lennertz Jetton indicated that the Performing Arts and Media Department has implemented a private blog that is attached to their WebCT page.

Submitted: Lora Lennertz Jetton  4/7/08
Revised: Alberta Bailey  4/21/08