University of Arkansas Libraries  
Academic and Research Service Group, September 27, 2012

Present: Carolyn Allen, Molly Boyd, Donna Daniels, Judy Ganson, Tess Gibson, Lora Lennertz-Jetton, Luti Salisbury, Joshua Youngblood, and Tim Zou.

Faculty Senate Library Committee  
The dean gave an overview of the Faculty Senate Library Committee meeting on September 17, 2012. The committee this year consists of Chuck Rotolo (Architecture), Curt Rom (Horticulture), Dennis Beck (Curriculum and Instruction), Ketevan Mamiseishvili (Rehabilitation, Human Resources, and Communication Disorders), Necia Parker-Gibson (Libraries), Norm Dennis (Civil Engineering), Stephen Smith (Communication), and Vernon Richardson (Accounting). The dean gave the committee copies of our strategic planning document, and asked them to give us feedback about item to add from the faculty viewpoint or programs we could engage that would be of benefit to the campus community. She gave an overview of the upcoming capital campaign goals and the justification for them. She answered questions about digital materials versus print, open access materials, and the escalating serials costs that are affecting libraries across the nation. The committee was supportive of the Libraries’ need and agreed to craft a statement supporting increased funding for the Libraries to be reviewed by the Faculty Senate.

Intersession Courses  
The dean noted that one credit hour intersession courses were discussed at the last Faculty Senate meeting, along with the reduction of summer course terms from six to five weeks. The deadline for submitting courses to ISIS is February for the summer term.

ISIS and Blackboard Issues  
IT Services is working to resolve Blackboard and ISIS issues. Technicians from Blackboard visited campus to identify the source of issues, but another upgrade may be needed to resolve issues or the campus may have to move Blackboard hosting to the company’s remote servers. The current problems as is are unresolvable.

Reduction in Comp Classes  
Composition classes limits have been reduced to nineteen students. This affects the faculty to student ratio, and will affect how many sessions will receive library instruction. Donna will discuss with the English Department how many classes may need library instruction and when the new reductions will take effect.

Commencement Booklet  
The University is combining all commencement booklets into a single volume that will be grouped according to college and major. This will reduce duplication and save approximately $20,000 per year.

Faculty Attendance at Commencement  
The Library faculty have an even or odd year schedule for attending commencement. Faculty will attend both commencements, fall and spring, in their assigned year.

IMLS Grant Applications
Molly Boyd reported that the Libraries have recently submitted two Institute of Museum and Library Services (IMLS) grants. The first grant is a collaboration with San Jose State University’s School of Library and Information Sciences to provide a residency focused on emerging technologies for a recent library school graduate. Ten host libraries in addition to the University Libraries are collaborating with San Jose State on this project, six public and five academic libraries. The second grant is a proposal spearheaded by Martha Parker, librarian in residence, called Arkansas’s Future Starts Now. This grant will fund the recruitment of seven students representing diverse groups from the state of Arkansas to attend library school online at the University of North Carolina at Greensboro. After completing library school, the librarians will intern at libraries in the state of Arkansas and direct diversity programs.

Xerox Copy Machines Updated
Following the disabling of campus mail, the Xerox copy machines in Periodicals lost the scan and send to email option. Systems corrected the problem by getting an Outlook email address assigned to the copiers. Should these machines come up for contract renewal, Tim Zou recommends that we reduce by one and instead purchase another KIC scanner, which is highly used and has more advanced scanning technology.

Two Millionth Volume
The Selectors recommended a rare book for the two millionth volume purchase, La Florida Del Ynca. Historia Del Adelantado Hernando De Soto, Gouverador y Capitan General Del Reyno Del La Florida, y De Otros Heroicos Cavalleros Espanoles E Indios by Garcilaso de la Vega (Lisbon, 1605). Their selection will go to the Admin Group for review.

High School Tutors
High school tutors hired in a new program will be classified as “community borrowers” not “affiliates” due to license agreements with database vendors that restrict access to enrolled students, staff, and faculty. We must comply with the contracts as they are legally binding, and the company could conduct audits at any time. If found in violation, we could lose services.

State Library Arkansas Traveler Databases
The State Library’s Arkansas Traveler Databases are not well-known to teachers in K-12 schools, even though they are a free resource to them. The State Library does not provide training for teachers, who are often not aware that these materials are available. We should work more closely with area teachers in junior high and high school to let them know about the Arkansas Traveler Databases and the CUARL K-12 portal of resources. Librarians could help Elizabeth accomplish this in our region. We don’t know if the State Library has the funding or a mandate to allow appropriate education opportunities. We could develop a handout to describe the databases offered through the Arkansas Traveler program and distribute to educators. There is an ArLA subcommittee of school librarians, who hold a separate conference. They would be a good group to engage. We could do more programs, like the highly-successful poster series developed by Special Collections years ago. We could revive a local librarians group, which would be a great venue for continuing education of librarians.

Tutoring
The tutoring stations in Mullins Library are busier and nosier than ever. Should we investigate the possibility of partitions for that area, to cut down on the noise affecting nearby users? Approach tutors as noise levels raise, and ask them to be more quiet.

Upward Bound Program
The Upward Bound Program hosts 150 high school students for six weeks in the summer. They are housed in student dorms and attend classes. The program is asking for computer lab access through affiliate status in the Libraries; however, we cannot grant them affiliate status due to license agreements. Upward Bound will be using Room 102 on Saturday mornings and some evenings.

ERIC Online Database
Tess Gibson announced that ERIC, the Education Resources Information Center, has disabled many full text documents in the ERIC database due to privacy issues. ERIC plans to repost documents on a rolling basis as they are able to review them and remove any sensitive information. ERIC will release documents on a request-by-request basis, but currently have an eight-week backlog on requests. The ERIC team states in an email to users, “Our number one concern is to ensure that any full-text documents we provide do not violate any individual’s privacy.” ERIC journals are not affected, and users can request ERIC ED documents on microfiche from 1966 to 2004 (Numbers 000-001 through 483-046) through interlibrary loan, who will locate, scan, and deliver the documents via your ILLiad account. ILL expects an increase in requests from other institutions, as we are one of 184 institutions that have the complete run of microfiche. The stored furniture will be moved out of the way of the microfiche cabinets for ease of access.

Music Department Performance Files
Lora Lennertz Jetton announced that the Performing Arts and Media Department has created forms for the Music Department to request the auditorium, a copyright waiver form, and others, for users to fill out online. The Music Department will be submitting music files via the Dropbox for posting online in either DSpace or Fedora Commons. We currently use DSpace, and would have to change some metadata to shift files to Fedora Commons, but it offers more versatility for music files. Performing Arts and Media should have sample files up by the end of this semester.

Grammy Grant
The Performing Arts and Media Department will be submitting a grant application to the Grammies to fund the digitization of the Mary Parler collection.

Film Festival Moved to February
The Film Festival Committee met on Tuesday and have planned a “Fellini in February” series for 2013. Exact films will be selected in late October.

Communication Courses Team Teaching
Jordan Nielsen and Lora Lennertz Jetton are team teaching some communications courses this semester. 75% of communications courses are now “business communication” courses, with a focus on business public speaking.

Lora will attend the Southeast Music Association conference in Tuscaloosa.

Amy Allen and Joshua Youngblood conducted workshops for the Municipal Clerks Association on archival practices.

Joshua will be conducting the second of three History Day programs this Saturday. The last will be in November. He will also be conducting a program on genealogy at the Fayetteville Public Library.
Robert Greenfield, a professor emeritus from North Carolina, is in Special Collections conducting research on John Williams. His research includes oral histories collected, and he has agreed to donate his oral history tapes when he has completed his work for his book. He expects to publish next year.

Tony Stankus, Deb Kulczak, Patricia Kirkwood, Lora Lennertz Jetton, and Donna Daniels are all on the judiciary board this semester. There are now two full committees, who will be receiving training on Thursday afternoon.

A Drexel library student named Robin, who is from Crowder College, will conduct an observation for her class.

A high school student from Missouri may visit on Saturday.

Smith Elementary School is a partner with the U of A.