University of Arkansas Libraries

Minutes of Public Service meeting

October 13, 2011

Room 486

Present were: Carolyn Allen (presiding), Donna Daniels, Tess Gibson, Phil Jones, Kathleen Lehman, Lora Lennertz Jetton (minutes), Joshua Youngblood, Tim Zou, (Dawn Lingelbach)

Dean Allen opened the meeting by indicating that we need to be vigilant with sick leave and vacation time. We must remember that extensive absences can effect performance. She suggested that individuals work Human Resources on this issue and will invite Jeff Banks to a future meeting.

Dean Allen stated that we will no longer be maintaining attendance sheets at our service desks for organizations such as Greek Life.

Dean Allen reminded us of the announcement for the ArLA annual conference. She would like members of our organization to take a leadership role – in particular as the conference is local.

Dean Allen reiterated our circulation policies on Crystal Bridges appointed faculty.

Discussion moved to the Goals and Objectives document:

#1 – Adopt assessment – it was recommended by the group to keep all parts

#2 – Scholarly communication – open access is a primary issue. Dean Allen recommended that we look at the guidelines for the University Archives 2.1 should stay. It was suggested that additional language may be needed for the other silos - historical records and research materials.

#4 – Fiscal sustainability - We will be backtracking to recognize digital collections made possible through gifts. Acknowledgement will occur.

#5 – Environmentally sustainable - Dean Allen expressed that these goals might best be removed from the list and is asking Jennifer and Juana to work on these.

#6 – Key collaborations - It is believed that the concept of “key collaborations” lacks cohesiveness. Jones indicated we might glean some information from the CLIR conference that he and Gibson attended. Jones referenced a paper from the ACRL conference which can be found at http://www.ala.org/ala/mgrps/divs/acrl/events/national/2011/papers/helping_hand.pdf

#7 – Support learning – group members indicated that 7 should be considered an overarching goal. we Goal 7.3 is to be dropped. The wording of the basic statement of 7 was considered for revision. The new revised statement as of October 14th is:
Assess the learning needs of the University’s undergraduate and graduate students, including those in distance education, and refine existing services and tools, while developing new ones, that meet these needs.

#8 – Support teaching and research – again the wording for the objective area was considered for revision. The revised goal wording as of October 14th is:

**Assess the teaching and research needs of the University’s faculty and refine existing services and tools, while developing new ones, that meet these needs.**

It was indicated that the Purdue model may no longer be the standard needed for 8.1. A revision to the statement as of October 14th is as follows:

**Examine best practices for the relationships between subject specialists and academic faculty and fine-tune the Libraries’ liaison program as appropriate by June 30, 2013.**

#10 – Diversity – Dean Allen indicated that committee/ Provost goals on diversity need to be added to this section

#11 - Apportion resources – This goal is a lofty goal; however, this still needs to be accomplished. We discussed the broadening of the goals to include to include relationships with Development and the need to include department heads and others in the development process.

Final discussion turned to the desire for faculty input in job vacancy postings. While feedback may be desirable it is important that it come quickly so as to not hamper job searches.