Minutes of Public Service meeting

November 24, 2011

Room 486

Present: Donna Daniels, Judy Ganson, Tess Gibson, Phil Jones, Beth Juhl, Kathleen Lehman, Lora Lennertz Jetton (presiding, minutes), Luti Salisbury, Joshua Youngblood, Tim Zou, (Dawn Lingelbach, guest)

ILL Document Delivery – Gibson discussed elements of the Document Delivery program:
- the service (pulling and scanning) that has already been active will be promoted in January,
- eligible users will include faculty, graduates, and undergraduates
- branches are not part of this rollout
- Limits will include 50 page limit per request and 10 articles per day

Discussion of Delivery service:
- Jones expressed concerns for having this service available to undergraduate students and brought forward the value of collection browsing and the educational experience.
- Salisbury also indicated the need to browse journals but also indicated that this program is equivalent to ordering an article on ILL.
- Zou reiterated the service purpose of providing easy access to materials
- It was suggested that branches be rolled out in March with discussions occurring early in the Spring semester. Jones suggested that branches transition by initially providing scanning for ILL Lending and then moving to on-campus users

Items to be resolved for branch involvement:
- Equipment needs
- E-mail templates for branches
- Standards for images?
- Staffing during heavy periods