Public Services Meeting  
February 7, 2008

Members present: Boylan, Gibson, Juhl, Lennertz Jetton, Myers (for Jones), Perez, Salisbury, Zou

Bailey reported that the library is preparing for the annual budget hearing on February 28th. Units on campus have been asked to limit their proposals to no more than 5% above the current budget. Unlike previous years no reallocation process will be used to create a pool of available funds. Library administrators are looking at positions and one time costs that remain from last years list as well as looking at new items to add.

Last year, we did receive funds to cover BSCAN, RAPID and LDAP products to enhance interlibrary loan services. The microfilm scanners, which are in the process of being installed, were also approved. Positions which were approved included the Life Sciences, Chemistry, the Librarian in Residence, and positions within the Pryor Center.

This year, ERM (an electronic resource management module from Innovative) is again on the list of desired products. Several positions from last year and others that are new to the list are being reviewed for inclusion. Several staff positions still remain from last year’s requested.

Bailey discussed the Strategic Goals, indicating that most committees have been formed. The Instruction Collaborative is under final review. Luti Salisbury has been named the chair. Bailey is writing the charge for the Instruction Collaborative and updating the charge of the Learning Collaborative at this time.

The survey committee which will be reviewing LibQual includes Juana Young and Alberta Bailey as chairs and Tim Zou, Molly Boyd, Elaine Contant, and Arthur Morgan. There will be two information sessions on February 21st (9:00am in room 104; 3:30pm in room 472B) to familiarize everyone with the LibQual survey and why we desire to participate. In general, the LibQual survey is done online and answers are in the form of a Likert scale. Unlike previous versions of the survey, the average time to take the survey is 13 minutes. Persons will be invited to participate by e-mail. The populations will consist of a random sample of 1200 undergraduates, 1200 graduates, and the entire populations of faculty, staff and library staff.

Bailey discussed the organization of LibQual indicating that there was a core set of 22 items that covered the three dimensions of Affect of Service (9 questions – human interaction – courteous, accurate, empathetic, etc.), Information Control (8 questions regarding self-empowerment) and Library as Place (3 questions – group space, comfort, quiet, etc). In addition, the library may choose an additional 5 questions out of a potential of 115. The group discussed the interest and importance of 3 areas and the impact of some of the areas to smaller locations. It was indicated that the answers could be tied in to locations such as departmental libraries. It is not yet known whether a person could identify use of smaller areas such as departments. Bailey indicated that she would send the list of 22 core questions and 5 library questions to the group.

Lennertz Jetton reported on the work of the Learning Collaborative, indicating that the group is currently working on a video on locating a journal article from a citation, and three scripts – two on dissertations and one on keyword searching.

Zou reported that the Consolidation group is currently looking at the Reference Standards with regard to unique services provided at different locations and what components need to be considered for any consolidation. He thanked Meyers for drafting her vision of consolidation which has been distributed to spur discussion.

Bailey announced that Physics Library renovation requests submitted by Usha Gupta have been approved. The renovation is in preparation for the 100th anniversary of the Physics Department. The goal is to remove the main stacks of journals and create open seating areas. Additional public and desk
work stations are also included. The deadline is April 1st 2008. Zou indicated that Sarah Spiegel is reviewing the titles and the older issues that are currently in the stacks for quick movement to LISA.

The discussion of the Physics Library renovation prompted Boylan to pose several questions regarding historical budgeting for branch libraries for equipment, furnishings, and facilities.

Zou also announced that the microfilm scanners are being installed and addressed the question of why there is no printer available. He cited issues of networking the Razorbucks card reader and issues with the lack of GACL print controls. He suggested a one month trial and a review at a later date. Juhl raised the potential of providing jump drives or other resources for persons who need assistance and do not have campus accounts. Zou indicated that he has been in discussion with Systems with regard to that question.

Zou clarified that the earlier e-mail regarding the Razorbucks machines was to indicate that card readers attached to the printers on the microfilm scanners were being removed NOT that the machine that adds money to Razorbucks accounts.

Gibson announced that the statistics for this fiscal year indicate that there have been 10,000 more borrowing and lending transactions than for the same period last fiscal year.

Lennertz Jetton noted that due to Razorfit activities in room 104 on Mondays and Wednesdays this semester, there may be some disruption in service as the room will be rearranged both prior to and after the events.

Submitted – Lora Lennertz Jetton 02/13/08
Revised – asb/02/15/08