Minutes of the Reference Services Faculty Meeting July 17, 2013

Present: Daniels, Dougherty, Gibson, Johnson, Jones, Lehman, Lennertz Jetton, Nielsen, Parker-Gibson, Salisbury, Spiegel, Stankus, Zou

1. Meeting was called to order at 9:00 by ARS Director Lennertz Jetton

2. Lennertz-Jetton announced that this group will meet for regular business on the 1st & 3rd Wednesdays of each month. The 2nd & 4th Wednesdays will be reserved for training sessions.

3. Lennertz-Jetton announced that these meetings will primarily deal with user services as opposed to collections.

4. Topics for upcoming meetings were solicited. The following were among those proposed: Similarities & Differences in our library’s E-Books; Know Your Building Better (Alarm doors, differing dept. locations and offices, rules for room use, etc.); Comparison of Tablet Computer Capabilities

5. The status of three ongoing searches was discussed: English & Communications Librarian, Special Collections, and Director of Administrative Services.

6. Lennertz Jetton explained the overall rules by which the library gets approval of added personnel “lines” and “budgets” with which to pay for them, in general terms, so as to give the group an understanding of why more positions were not being filled at this time.

7. Lennertz Jetton then asked faculty for their ideas on what the next hire should be. The idea of a Learning Commons Librarian generated the most discussion.

8. Lennertz Jetton then asked for suggestions as to how the access and reference faculty might organize themselves better, until additional hiring was possible. A number of models including rotating Chairs, and/or designating a staff-level master scheduler, were put forth.

9. Topics for the next meeting will include Chat Reference and Texting Software. Subsequent meetings will focus on the idea of a Roaming (within and without the Library) Librarian and the demands of Distance Education.

10. Meeting ended at 10:10am.