University of Arkansas Libraries
Reference and Instruction meeting 5/18/2016

Present: Lehman, J. Thornton, Gibeault, Juhl, Daniels, McKee, Laincz, Gilbertson, Boyd, Salisbury, Johnson, Kirkwood, Jones, Pierce, Spiegel, Stankus, E. Thornton

Special Guest: Melody Herr

Kathleen
- Orientation tour and table sign-up sheets – email Kathleen to sign up for spots when you can help out. I will be going door-to-door soliciting volunteers for any spots not filled by next week.
- Self-check promotions – Please let me know if you have any library events/services/collections to promote on the self-check machine. Kalli’s student employee, Ariel, will be working on some promotional designs that we can rotate through. (Ideas already in the brainstorm cloud: Libraries’ events, Monthly themed displays, Workshops, Library tours, Resources, Subject librarians, Did you know? (tips and tricks).)
- Room 302B is now ready to use. Think of it as a new 472B. Key gets signed out at the circ desk and can be booked online from the calendar http://libraries.uark.edu/calendar/
- The circulating units met and agreed on some circulation policy changes that are happening going to happen soon
  - Bound periodical loan period will increase to two weeks for faculty, staff, and students with the exception of bound periodicals in FAL which will only increase to two weeks for faculty and graduate students.
  - Time to return a recalled item will increase to two weeks (from one) and the minimum use time before an item can be recalled will be 0 days. Said another way, patrons will still get at least two weeks with an item but now they will also have up to two weeks to get it back to us regardless of when they checked it out. (Let me know if you have questions.)
  - CDs and DVDs can now be renewed once online by patrons (increased from zero times)
  - More updates will be made to library notices (summer project): starting with the hold notices and the courtesy notices, move from simple text-based notices to cleaner, more professional looking format. As a part of this project, we’ll be updating language that refers a patron to a specific service desk to “one of the University Libraries service desks.”

Melody
- After Melody talked the group though the OSC overview, several topics were discussed including (but not limited to):
  - A “cheat sheet” that library faculty and staff can use to spread word about and answer questions about ScholarWorks (the UofA Institutional Repository: http://scholarworks.uark.edu/)
  - Presenting ScholarWorks as an alternative to other repositories, specifically Social Science Research Network (SSRN), which was yesterday purchased by Elsevier) (Here’s some more information on that particular event.)
  - Primarily student-focused topics including what type of student work can be ingested, limits on what embargos can be put in place, quality assurance measures if any, and if/how a work could/would be removed
Melody invited librarians who are interested in scholarly communications (particularly in copyright, open access, and impact metrics) and/or in promoting the institutional repository ScholarWorks to contact her about forming partnerships.

Norma
- Group discussed several options for how to make the reference collection more user-friendly. We will be setting a date for this summer for a “review party” of sorts to determine what items in the reference collection should circulate (and eventually move to the regular collection) and what should remain non-circulating.

Elaine
- Chat sessions will be offered to the Global Business students this summer. An informational document is in the binder at the research assistance desk.

Joel
- Passed out more information about Libraries Innovation Funds. No deadline for proposals, but money will be gone when it’s gone (at least for this fiscal year...stay tune for future years). All proposals should be submitted to Joel; final review and approval will be done by the administration group.

Phil
- Current intersession architecture studio class has intensive and challenging assignments. FAL has been working with many of these students, and please feel free to refer them if we get questions at the research assistance desk.

Beth
- Will be updating (with help) the database links in LibGuides to go direct to the database rather than to the about page.

Patricia
- A large group of students with the Brazil Scientific Mobility Program will be on campus this summer. Their projects are in a large variety of subject areas, but Engineering is the host, so please connect any students with questions or who seem lost with Patricia.