Reference and instruction meeting 10/7/15

Present: Lehman, Juhl, Daniels, McKee, Torres, Youngblood, Laincz, Salisbury, Parker, Boyd, Parker-Gibson, Johnson, Kirkwood, Jones, Spiegel, Zou, Stankus

Kathleen
- As an FYI update, we will take a look at some of the titles that have been logged in the “Item Requests” tab in Desk Tracker. Charles is monitoring for items for course reserves; I’m checking for items that are not for course reserves and contacting selectors as needed. Also, I added in a line for additional information (Author, ISBN, or other information if known) because we ran into several where the title was not enough to track down the book. I’ve added a box for patron email for follow up and confirmed with Charles that he is forwarding branch requests to the branches.
- Update on “Reserve a Room” set up, including individual study carrels. We’ve been gathering the information for set up (room capacity, equipment available, etc.) to give to Evanced (the software company) and will be working on draft of policies and procedures for Reserving a Room. The individual study carrels (410, 411, 413, 414) have been repainted! We also have keys for each of these rooms we will treat as we do the group study rooms and requiring patrons to check out the key to the room at the East service desk. I will put up warning notes in those carrels to give our regular users a heads up about the change in policy and would like to start doing the key checkouts on Monday the 19th. In other key news, room 102 now has its own key at the circulation desk to be signed out to instructors using that space.
- Happy Birthday High-Capacity Stapler! We have a new high-capacity stapler that will live in the bottom drawer at the reference desk and there will be a sign at the table between the printer directing folks to the desk for staple jobs over 25 pages. The new stapler is loaded with staples that can hold up to 60 sheets. Extra 60-page staples are in the bottom drawer in the filing cabinet under the reference printer.

Patricia:
- Knovel challenge is running and goes for 6 weeks with a new contest every week.
- John Lloyd from IET will be visiting on Oct 27 and 28. He will be providing training on INSPEC on the Web of Science platform. Two new products that may be of interests are https://tv.theiet.org/ and http://www.theiet.org/resources/books/index.cfm

Tim
- Has created a LibGuide to provide information on our Streaming Media Resources http://uark.libguides.com/c.php?g=127849 He and Beth encourage people to try accessing embedded videos from off campus so we can see which are accessible that way and which may still have issues.

Sarah
- She and Norma have started to plan out the Study Breaks during extended hours. Please let them know if you have any campus partners in mind who might like to work with us.

Beth
- We are still having access issues with the Science Direct titles.

Norma
- Is reviewing the phone book purchases to decide what we still need to get. Some, which used to be free, now cost us.