Staff Concerns Committee minutes  
October 7, 2004  
Attended by Jeff Conway, Ellen Williams and Erin Andersen

The Committee opened the meeting by discussing attendance and the reasons people are not able to attend. Some of the reasons mentioned were illness, classes and not having relief from desk coverage. We need more members who are able to participate in a higher percentage of meetings. We may need more members on the committee.

Old business: The vending machine issue is moved to a higher priority. We will scout the machines in other buildings to see if there are more appealing options. It has been suggested that only two rows of one item are ever needed. The possibility of Weight Watchers at work needs to be discussed with the Dean. The first issue of the Newsletter has been sent out.

New Business: We need to have a bulletin board subgroup that would consist of people in charge of periodically updating the bulletin board. We also discussed the guidelines regarding what can go on the bulletin board and how long it can stay there. The committee suggests having a small space available for personal issues and the rest of the space for library issues. The library staff needs clarification from the Administration group about the rules regarding limits on staff use of Interlibrary Loan. This issue has been brought to the staff concerns committee by library staff members. We will send a message about a Halloween drawing for a costume prize. The winner will be a random pick from the list of participants. Pink Yogurt lids are being collected in the staff break room.

Current Projects: We discussed different types of awards and how to decide who will receive them. We will recognize years of service in the staff newsletter. Student awards will be given as well as Staff awards. Every student worker and staff member will be recognized. The Library Awards can coincide with the Staff Banquet in the spring. We discussed having the banquet somewhere other than the Library.