Wednesday, February 26, 2014

SCC Meeting Agenda with Special Guest: Jennifer Rae

STUDENT EMPLOYEE APPRECIATION

The Dean agreed that the student staff appreciation events should coincide with National Libraries Week in April. The students can be acknowledged at the Ice Cream Social with a special thank you.

Ideas for promotion and appreciation that we agreed upon

1. Signage, posters, bulletin boards at Access Services Desks, student sign in and clock in areas. (J. Rae or Molly)

2. Remind student supervisors to nominate their student workers for the Outstanding Support Service Award (this can be done in the Operations Group Meeting and via e-mail, ask Kathy for list of supervisors or listserv of supervisors)

3. Bookmarks made especially for the student appreciation week. Something the student will have as a memento as a thank you and to remember their time working in the Libraries. (Colorful and professional looking like the ones that are distributed for the Film Festival). (J. Rae or Molly)

Other ideas that the Dean likes, and can be implemented if desired.

- Separate departments incorporate small ‘pot luck’ type parties to go along with the other events during the week. (this is up to the individual department to do or not and to organize)
- Group photos (or individual photos put together in a collage) of student staff workers to be put on Social Media sites
- During the week have student staff profiles each day (on social media sites) like we do for FTE in Tuesday Times (ask J. Rae if students receive Tuesday Times or if their supervisors need to forward to them)
- Guess the baby photos for student staff (like we did last year for FTE)

It is important for student supervisors to communicate the student appreciation part of Libraries Week to our students.

Hand out thank you book marks at sign in and clock in areas.

Other items: Dean said okay to move forward with online ‘suggestion box’. Have J. Rae put something in Tuesday times with a link to get to it and a reminder of our email address: scc@uark.edu

Tell Arthur to go live on suggestion box

rgr 3/31/14