The University of Arkansas Libraries seek an innovative, experienced, and highly motivated individual to serve as Serials Librarian. Reporting to the Head of Technical Services, the Serials Librarian manages the Serials Unit, which consists of 9 FTE staff, in the acquisition and cataloging of print and online continuing resources. Primary responsibilities include: working with publishers to verify coverage and access to subscribed content; performing original and complex copy cataloging of serials and other continuing resources according to national and local standards and creating MARC21 holdings records in WorldCat and the local online catalog; analyzing and adjusting workflow, policies, and procedures for the unit; overseeing the Libraries’ Electronic Resources Management (ERM) system; working with the Director for Collection Management Services to archive and report holdings to the Western Regional Storage Trust (WEST); and working with subject specialists and campus faculty and staff on issues involving serials.

The ideal candidate will possess a strong commitment to providing excellent customer service; demonstrated interpersonal skills encompassing the ability to interact with a variety of colleagues and levels of staff; ability to use technology in creative ways to solve problems and create efficiencies; demonstrated ability to promote teamwork, equality, and inclusiveness; and excellent written and oral communication skills.

Responsibilities of this position include research and creative work and service in keeping with the faculty requirements of the University of Arkansas. The successful candidate must have demonstrated accomplishments in performance, scholarly activity, and professional service to meet criteria for appointment at the level of Associate Librarian / Associate Professor. A dossier will be required for appointment and hiring.

Qualifications. Required: A master’s degree from an ALA-accredited program; a minimum of four years of relevant combined experience with serials cataloging and serials management; current knowledge of trends and best practices in serials services, including electronic resource management; knowledge of AACR2/RDA and other standard cataloging tools, OCLC local holdings records, and CONSER standards; and relevant experience using an integrated library system. Preferred: A minimum of one year of supervisory experience; experience in performing name, series, and subject authority work; collection development experience; and working knowledge of one or more foreign languages.

Rank and Salary: Tenure-track, twelve-month faculty appointment at the rank of Associate Librarian / Associate Professor. Salary: $65,000.

Benefits: Relocation allowance available. Benefits include TIAA/CREF, Fidelity Mutual Fund, or the Arkansas Public Employees Retirement System, 22 days of annual leave, tuition reduction, and health insurance.

Background: The University of Arkansas places students first by enhancing academic programs, creating an engaging campus life, reducing obstacles, enhancing diversity, improving graduation rates, and marshaling the expertise of the faculty, staff, and students. The University is classified by the Carnegie Foundation as a research university with very high levels of research activity (RU/VH). The University provides a superior campus landscape and environment while designing and building world class facilities. The funding for research awards and research expenditures continues to grow and so do the academic programs offered. The University Libraries share in the stewardship of the University’s goals and takes responsibility for the health of the research and teaching collections as well as programs that further support the academic mission. For more information, visit the Libraries’ home page (http://libinfo.uark.edu). The University of Arkansas campus (http://www.uark.edu/) in Fayetteville, Arkansas, with a student enrollment of more than 26,000, is the flagship campus of the University of Arkansas System. With a population of approximately 460,000, the northwest Arkansas region is home to two Fortune 100 company headquarters. This thriving region offers numerous
cultural venues, such as the Crystal Bridges Museum of American Art, the Walton Arts Center, and the Shiloh Museum of Ozark History. ([http://www.collegetownprofile.com/arkansas/universityofarkansas/index.html](http://www.collegetownprofile.com/arkansas/universityofarkansas/index.html))

**Application deadline and contact information.** Women and minorities are encouraged to apply. Completed applications received by November 30, 2015, will receive full consideration. Late applications will be reviewed as necessary to fill the position. For the full posting or to apply, please go to [http://jobs.uark.edu/postings/10252](http://jobs.uark.edu/postings/10252). When completing your application, please upload the following: letter of application (addressed to the attention of Jeff Banks, Assistant Director for Library Human Resources and Diversity Programs), résumé, and names, addresses, and telephone numbers of three current references.

*The University of Arkansas is an equal opportunity, affirmative action institution. The University welcomes applications without regard to age, race, gender (including pregnancy), national origin, disability, religion, marital or parental status, protected veteran status, military service, genetic information, sexual orientation, or gender identity. Persons must have proof of legal authority to work in the United States on the first day of employment. All applicant information is subject to public disclosure under the Arkansas Freedom of Information Act.*