Head of Technical Services

The University of Arkansas Libraries are seeking a highly experienced and nationally engaged individual to lead the Technical Services Department. The position is responsible for oversight of acquisition, processing, and accessibility of materials for the Libraries’ collections. Reporting to the Director for Collection Management & IT Services, the Head of Technical Services will oversee workflow and engage with new technologies and enhancement opportunities in response to user needs and priorities of the University Libraries. A key objective will be to balance departmental functions with library initiatives and services (digitization, instruction, and research). The department head must foster an environment of effective communication and collaboration with departmental faculty and staff.

The ideal candidate will possess a strong commitment to providing excellent customer service; demonstrated interpersonal skills encompassing the ability to interact with a variety of colleagues and levels of staff; ability to use technology in creative ways to solve problems and create efficiencies; demonstrated ability to promote teamwork, equality, and inclusiveness; and excellent written and oral communication skills.

Responsibilities of this position include research and creative work and service in keeping with the faculty requirements of the University of Arkansas. The successful candidate must have demonstrated accomplishments in performance, scholarly activity, and professional service to meet criteria for appointment with tenure at the level of Librarian / Professor. A dossier will be required for appointment and hiring.

**Qualifications. Required:** A master’s degree from an ALA-accredited program, a minimum of ten years of experience in technical services, five years of supervisory experience in the technical services operation of a comparably-sized academic or research institution, current knowledge of trends and best practices in technical services, and related experience in developing and implementing new ideas in a complex organization. **Preferred:** Collection development experience, public service experience, and statistical or data analysis experience.

**Rank and Salary:** Twelve-month faculty appointment with tenure at the rank of Librarian / Professor. Salary: $75,000.

**Benefits:** Relocation allowance available. Benefits include TIAA/CREF, Fidelity Mutual Fund, or the Arkansas Public Employees Retirement System, 22 days of annual leave, tuition reduction, and health insurance.

**Background:** The University of Arkansas places students first by enhancing academic programs, creating an engaging campus life, reducing obstacles, enhancing diversity, improving graduation rates, and marshaling the expertise of the faculty, staff, and students. The University is classified by the Carnegie Foundation as a research university with very high levels of research activity (RU/VH). The University provides a superior campus landscape and environment while designing and building world class facilities. The funding for research awards and research expenditures continues to grow and so do the academic programs offered. The University Libraries share in the stewardship of the University’s goals and takes responsibility for the health of the research and teaching collections as well as programs that further support the academic mission. For more information, visit the Libraries’ home page (http://libinfo.uark.edu). **The University of Arkansas campus** (http://www.uark.edu) in Fayetteville, Arkansas, with a student enrollment of more than 26,000, is the flagship campus of the University of Arkansas System. With a population of approximately 460,000, the northwest Arkansas region is home to two Fortune 100 company headquarters. This thriving region offers numerous cultural venues, such as the Crystal Bridges Museum of American Art, the Walton Arts Center, and the Shiloh Museum of Ozark History. (http://www.collegetownprofile.com/arkansas/universityofarkansas/index.html)
Application deadline and contact information. Women and minorities are encouraged to apply. Completed applications received by October 26, 2015, will receive full consideration. Late applications will be reviewed as necessary to fill the position. For the full posting or to apply, please go to http://jobs.uark.edu/postings/6533. When completing your application, please upload the following: letter of application, résumé, and names, addresses, and telephone numbers of three current references to the attention of Jeff Banks, Assistant Director for Library Human Resources and Diversity Programs.

The University of Arkansas is an equal opportunity, affirmative action institution. The University welcomes applications without regard to age, race, gender (including pregnancy), national origin, disability, religion, marital or parental status, protected veteran status, military service, genetic information, sexual orientation, or gender identity. Persons must have proof of legal authority to work in the United States on the first day of employment. All applicant information is subject to public disclosure under the Arkansas Freedom of Information Act.