DATE: July 7, 2006
TO: All Library Departments
FROM: Janet Parsch
Director for Organizational Development
SUBJECT: Position Vacancies (PSBs 5122 and 6723)

The following information is provided to all employees who may wish to apply for a position soon to be available in the library.

TITLE: Graduate Assistantship
  (Half-time)
  (Two Positions)
HOURS: Variable, 20 hours per week
  Must be able to work a flexible schedule
  to assist in covering library service hours.
DEPARTMENTS: Physics and Chemistry Library
SALARY: $13,480; plus waiver of tuition (but not fees)
DATES: August 14, 2006 - August 12, 2007

MINIMUM QUALIFICATIONS: Enrollment in the Graduate School and in one of the following departments: Physics, Chemistry, MicroEP, Space and Planetary Sciences, or a related interdisciplinary area. Research emphasis must be on chemistry or physics aspects of the discipline. Applicants whose native language is not English must also meet the Graduate School standard for English language proficiency in one of the following ways: by scoring a "Pass" on the University's Spoken Language Proficiency Test (SLPT), by scoring at least 50 on the Test of Spoken English (TSE), by scoring at least 7 on the International English Language Testing System (IELTS) speaking subtest, or by scoring at least 50 on the University's SPEAK test. (Although the SPEAK test is no longer offered, official results from it will still be accepted.) Test information (dates, registration, costs, etc.) can be found at http://www.uark.edu/ua/testing/.

PREFERRED QUALIFICATIONS: Proficiency in the use of academic libraries. Competency with computer technologies (e.g., data entry, spreadsheets, word processing). Excellent oral and written communication skills. Enthusiasm in working with a diverse clientele and a team of library personnel. A compelling interest in integrating subject expertise with library technologies.

DESCRIPTION: Assists the Head of the Physics and Chemistry Library with collection management. Gathers data for collection analysis and program reviews. Assists with evaluating electronic and print resources in the sciences. Uses InfoLinks, electronic databases, the Internet, and print sources to provide patron assistance. Works on special projects as assigned in support of chemistry and physics. Reports to the Head of Physics and Chemistry Library.

To apply, send letter of application, résumé, Application for Graduate Assistantship (available online at http://www.uark.edu/depts/gradinfo/forms/index.html), and supporting materials required with the Application for Graduate Assistantship to Kathy Riggle, Library Human Resources Manager, University of Arkansas Libraries, 365 N. McIlroy Avenue, Fayetteville, AR 72701-4002. Applications received by July 21, 2006, will be given full consideration.