Inclement Weather Policy: Decision process for modifying the Libraries’ schedule

The general University policy regarding inclement weather is that the University must continue certain operations despite bad weather, but that the obligation to provide services to students must be balanced with the risk of danger to students and employees alike. University policies provide for campus decisions to be made on a 24/7 basis regarding operations. See the University’s Inclement Weather Policy and Weather Emergency Procedures.

University-determined schedule modifications

The University Libraries (which are included in the “regular business operations” category) will follow the decisions made by the University personnel regarding inclement weather in determining when the Libraries will close or amend scheduled hours. University decisions may include:

- Delayed opening – Libraries will open at the time specified by the University. (If, for example, the University announces opening at 10am all scheduled employees should report at 10am or take leave time in accordance with University policy.)
- Early dismissal – Libraries will close at the time specified by the University.
- Closure – Libraries are closed when the University announces through RAZALERT, website, local media, etc. that the University is closed.

Library-determined schedule modifications

In the unlikely absence of a University opening/closing announcement during times when the Libraries are open, or are scheduled to open and classes are not in session (particularly nights and weekends), the decisions to close the Libraries or modify published scheduled hours may be made by the Director for Academic and Research Services and the Dean of the Libraries, often following a conversation with the User Experience Librarian. Considerations to modify the Libraries’ schedule include conditions of the roads, sidewalks, facilities (heat, water, power, etc.) determined by checking with UAPD, Campus transit, weather and highway reports. When a decision to amend the Libraries’ schedule has been made, the User Experience Librarian will make contacts as outlined in Library Closing Procedures.