Strategic Initiatives Cabinet Minutes
January 30, 2002

Present: Allen, Bailey, Candido, Cleek, Cantrell, Dabrishus, Dean, Gupta, Johnson, Juhl, Kulczak, Lennertz, McKee, Moore, Parsch, Santos, Shrauger, Young, Williams

Johnson announced that as part of the University’s efforts to increase student retention, it is considering implementing a convocation at the beginning of each year for freshmen. The convocation would be a formal ceremony with an academic focus marking the beginning of each student’s academic life, and faculty would participate in full regalia. A committee has been formed to look into this idea; it is chaired by Johnetta Brazzell and is comprised of representatives from the various colleges, schools, and units on campus.

Chairs of the various Priority Strategic Initiatives Coordinating (PSIC) committees summarized their progress reports for January. These reports can be found on the StaffWeb at the following URL: http://libinfo.uark.edu/StrategicPlanning/default.asp

After the various reports from the chairs of the PSIC committees, Candido asked department heads to check regularly for updates to content regarding University and library policies & procedures posted on the StaffWeb (which is a work in progress) and to alert their staff to these updates.

**Postscript: A few things to notice on the StaffWeb:** a phone list, library automation “Help” log and answers to “Frequently Asked Questions,” current status of U of A connectivity, a revised “Library House Style Sheet” (which should be used for library communications & publications; includes links to helpful grammar sites), links to University policies, procedures, and information (including Board of Trustees policies, Academic Policy Series, university benefits, Employment Opportunities, Holiday Schedule, University weather policy, University travel policies, University employee directory, etc.), the Library weather policy and policies relating to leave without pay and release time for classes (form for the latter is forthcoming), library travel policy, procedures & forms (coming very soon).