Dean Allen asked the chairs of the Priority Strategic Initiatives committees to give their reports. These reports can be found on the StaffWeb at the following web site under each coordinating committee:  http://libinfo.uark.edu/StrategicPlanning/default.asp

Dean Allen then asked for department heads to give their progress reports.

Conway reported that her department is working on several projects, which are listed on Cataloging’s web site on the StaffWeb:  http://libinfo.uark.edu/webdocs/cataloging/projects2002.pdf

Shrauger mentioned that all the machinery in ILL is currently working. They have received 1,000 more requests this April than last April in borrowing. Lending requests are down since last year. She said her department is considering purchasing Rapid program which promises 24-hour turn-around-time.

Simpson reported that Special Collections is keeping track of the transfer of special collections materials to the off-site storage facility. Staff are working on coordinating which materials need to go to storage and which need to come back for processing. Special Collections is compiling a list of unprocessed collections. Someone has been hired to help Ellen Compton on the Fay Jones materials.

Johnson said that the Fine Arts Library is concentrating on the transfer of materials from that library to Mullins.

Mckee mentioned that the Reference Dept. has finished its reference desk “extras” experiment and will be studying how it has affected other departments. There is one opening this year in the Reference Department for a graduate assistant in agriculture. The subject librarians are working on want lists for serials and are involved in other collection development activities. The new computers in the reference section of the library have motivated patrons to make broader inquiries such as those related to foreign language and audio capability on the public machines.

Rogers mentioned that she has been reviewing “no-record” items in consultation with Judy Ganson.

Cantrell reported that the Happy Hollow project continues as she and Cataloging staff input data and images. Over 290 of the 500 images have already been fully scanned. “Content DM” has proven very effective and smooth on both the input and access sides.

Gupta reported that inventory and cleanup continues in the Physics and Chemistry libraries. Missing items are now down from 12 percent to 8 percent in Chemistry and down to 5 percent in
Physics. Use data generated for the electronic databases in the Chemistry and Physics libraries have been collected, and she will conduct an analysis of the data as soon as possible. Soon she will begin making decisions about whether to drop some of the print journals.

Clek announced that Acquisitions has suspended firm orders for the time being. Stats for any given subject area can be obtained from her. The first approval plan slips for books are now being processed.

Williams said her unit is working on binding periodicals for the branch libraries and the Periodicals Room.

Dean stated that Systems is working on installing new clock-in/clockout software. The recent installation of ContentDM software in Cataloging for the Happy Hollow digital project has been successful. Computer inventory is still being conducted, and fifty old computers will be hauled off.

Hartsell reported that her unit in the Periodicals Room is conducting a thorough shelf-reading.

Young indicated that the move of materials out of storage has been unbelievably smooth and problem-free thus far. She also mentioned that the library now has a street address since the library is the only unit on campus to have its own independent direct shipment of materials. Library materials are not funneled through Mailing Services as are materials addressed to all other units on campus. A sample of the new address is:

MARILYN ROGERS
HEAD OF SERIALS
SERIALS DEPARTMENT
UNIVERSITY OF ARKANSAS LIBRARIES
365 N OZARK AVE
FAYETTEVILLE AR 72701-4002

Young said that as soon as she hears she would send out an e-mail explaining all the details and telling us when this would become effective.

Candido announced that she will be sending out an e-mail soon indicating the deadlines and guidelines for the Annual Report. She also mentioned that she will be sending out monthly notifications about new information that has been posted on the StaffWeb to help personnel keep up with what is available on that Web site for their use.

Allen announced that the library has been given permission by the Provost to create several new personnel positions for this coming fiscal year and the next fiscal year.

Allen stressed that library staff will have to work faster this summer and in the fall and will have to “kick it up a notch” to keep up with new demands from faculty and students that will result from the Walton gift.

Allen asked all the members of the committee to outline objectives they think we need to have met
by the end of next year. Whatever has been “back-burnered” should now be brought up in all areas of the library. This should be a fun process. So think carefully when we meet next time. The administration will then consider the issues that are discussed. Make reports orally and be ready to discuss them. Handouts are ok but not necessary.