1. Minutes of 10/06/04 meeting approved

2. Tom Dillard - Special Collections
   The group welcomed Tom and discussed the development of the Special Collections site.

3. Online Tour
   Necia Parker-Gibson, and Vijith Varghese joined the group to discuss models for an online tour. The group reviewed several pretty awful and several very good sites, including:

   LOC:
   http://www.loc.gov/jefftour/

   UTexas:
   http://www.lib.utexas.edu/pcl/tour

   UMissouri:
   http://mulibraries.missouri.edu/instruction/virtourindex.htm
   Similar to Necia's - linear tour by service or explore by floor.

   Howard:

   Tempe Public:
   http://www.tempe.gov/library/360/default.htm
   makes me dizzy!

   Kent State Library:
   http://www.library.kent.edu/page/10403
   The alphabetical list is a little too vague but the building rollover is interesting. Would students want to be able to start with the building location, though?

   Mississippi State:
   http://library.msstate.edu/library/tour/
   Flash and plain versions; cure navigators (paws), no sound. Flash is really just used to forward slides.

   Hawaii at Hilo
   http://library.uhh.hawaii.edu/virtual_tour/
   Uses floor plans for navigation. But also can choose by floor, by collection, or by service. Like the different indexing options but overwhelming to the average user?

   Boston University:
   http://www.bu.edu/library/tour/
   Has directions to campus, tour of online resources also. Navigate by “Where do I????”

   Arizona:
   http://www.library.arizona.edu/rio/tour4q.html
   Choose library, then choose floor.

   Duke:
http://www.lib.duke.edu/libtour/
Very like Necia's.

Some of the elements / issues discussed included:

1. Who is audience (donors/news, new students, help for current students?)
2. What is distinction between a tour and a tutorial on using the library?
3. What kinds of navigation? ("guided" linear tour; clickable maps, alphabetical list?)
4. Are multiple tours needed?
5. How can we take advantage of content we already have?
6. Amount of audiovisual materials vs. speed of loading
7. Image maps or indexes of locations by floor, library

Necia, Vijith. Deb Miller, Molly, Cheri, and Arthur will convene in November to begin work on this project.

Next meeting: tba.

Respectfully submitted,
B. Juhl