Present: Boddie, Boyd, Gilbertson, Hartman, Juhl, Lennertz Jetton, Morgan, Youngblood

Action items in Yellow.

Find it / WebBridge Updates
Juhl demonstrated two extensions to WebBridge that she WILL have done by the end of the year (by golly): the enhanced Article Finder tool and the addition of print holdings to the Find it! screen. The latter should be ready for wider testing soon.

Social Icons
Juhl asked about adding an icon for FourSquare in place of Gadgets icon (done). It was also suggested that we update the YouTube icon (done).

UARKive/Vireo/DSpace
Morgan reported on his progress on these pages though changes are quite time-consuming to make. Hoping to meet Amy Allen's deadline of a November test roll-out.

Electronic Resources Updates
Juhl asked the group about ideas for updating and simplifying the electronic resources pages. Some of the sites reviewed included Minnesota (http://www.lib.umn.edu/) , USC (http://www.usc.edu/libraries/databases/) , and U Texas (http://www.lib.utexas.edu/indexes). Some suggestions were:

- add an A-Z index on the top of the page
- shift the focus from the grey "help" sidebar back to the databases. Perhaps use tabs (Databases, LibGuides, Handouts, Help / Subject Librarian)
- widen the pages and make them less dense
- increase font size
- consider an accordion style menu with plus and minus
- see if search box order can be changed: search ____ in ______ to be more parallel with our subscription databases.

The group agreed that we are not yet ready to replace eresources by subject with LibGuides. There was also consensus that the focus needs to be on paid electronic resources and that over time the number of "types" should be consolidated and that the number of free web links should be reduced as these are moved to the appropriate LibGuide.

Juhl and Morgan will work on some paper prototypes and bring them forward; it was suggested that we might try a survey of student workers.

Upcoming Projects

- Usability Testing
  The group agreed it is time for another round of testing. New members were informed of the procedure for the last, task-based test of the home page 3 years ago. Some ideas for the next test in the spring were:
- recreate the same test, using the new home page, for comparison. Lennertz Jetton suggested this might be especially useful for items that are now less prominent on the new page: WorldCat, branch libraries, etc. Also how many users ignore the left nav menu now.
- try a special test of Special Collections, perhaps comparing with other archives pages. Juhl will distribute the questions from the last test and ask the Associate Director about a gift card budget.

- **Telephone Tree and Contacts**
  Juhl discussed the idea of adding staff cell phones and home phones to the personnel database to be accessed from anywhere after login. She will forward a memo to the admin group for discussion. (done)

- **Reorganization and Public Services Pages**
  Lennertz Jetton indicated that we are to expect some wide changes to public services Staffweb pages as reorganization begins.

- **Bookings Module, iPad, Kindle**
  If we still have access to this Innovative product, may be some implementation time in setting that up to work with various pieces of equipment.

- **SharePoint and Staff Needs**
  Boddie reported that he will be a SharePoint site administrator and the group held a wide-ranging discussion of staff needs for storing and sharing documentation. Currently, very few departments are using SharePoint and the Right Hands have found it unusable.

  The group discussed options including a staff survey of needs, more training for developers to design better SharePoint sites; concentrating on development of one specific site as an example of possibilities. The Systems Problem log was an example of a service that might migrate to SharePoint. Boyd suggested that the staff survey would support the initiative to move to more sustainable (paperless) practices in the libraries.

  It was decided that the group develop a presentation of options for collaboration and sharing to better inform Libraries’ personnel of the myriad options they have for tools to streamline their work processes as a way to start the conversation.

Next meeting: Friday November 18, 9am

Respectfully submitted,

B. Juhl