OER Course Materials Conversion Program Application

Part I. Applicant and Course Information

Applicant_____

Email_____ Department_____

Are you a nine-month employee? ____ Or a twelve-month employee? ____

Course Number_____ Course Title _____

Is this a University Core elective? _____ Is this a core course for the major? _____

How many sections of this course are typically offered? _____

How many sections of this course do you typically teach? _____

What is the primary modality of the section(s) you will convert in this project?

☐ In person (face-to-face)

☐ Online (all sections of online courses use the same textbook; selecting this option means that all online sections of this course will transition to OER as part of this project)

How many students do you typically teach in one section? _____

Current Textbook (Title/Author/Publisher/Cost) _____

Do you typically assign the print or online version? _____

Is the current textbook an inclusive access ("First Day" access) package? _____

Will you eliminate the need for students to purchase required textbooks, access codes, or discussion packages in this course with the adaptation or creation of open educational resources? (No cost to students)

Yes____   No_____   Not Sure_____

If No or Not Sure, please explain:

Choose One Program Option

____ Create an open textbook (at least 75% your own original creation)

____ Remix a textbook or curate a resource collection into a cohesive material using openly licensed resources

Part II. Signatures of Applicant and Department Head

I understand that any work I create with OER Team funding must be assigned an open license (Creative Commons, preferred). I understand that both digital links and/or editable files must be submitted to the OER team. I understand that these will be ingested into the University of Arkansas institutional repository or on the University of Arkansas Pressbooks platform for public access. I will adhere to program guidelines, meet regularly with the Open Education Librarian to discuss progress and receive support, and strive to meet agreed upon project deadlines.

Signature of applicant _____

Date_____

OER work and service compensation

I understand that creating or significantly adapting open educational resources through this program is considered a service activity by the University of Arkansas. I understand that the University permits participating in only one service activity at a time. If I am currently receiving compensation or course release for another service commitment (for example, a fellowship, grant, or administrative assignment), I will consult with my department chair and the OER Team before accepting this award. I understand that this project will be suspended until my existing compensated service obligation has ended. **Applicant initials:** _____

Department Chair Endorsement

I support _____ in developing and implementing Open Educational Resources for use in the course(s) listed above. I will encourage other faculty teaching this course in the future to consider using these created materials. I am not aware of any departmental rules or accreditation factors related to this course that might hinder the adaptation or creation of open educational resources by the applicant.

I acknowledge that this OER project is a service activity and that the University permits participation in only one service activity at a time. To the best of my knowledge, this applicant's current service commitments allow for participation in this program.

Department Chair (Printed Name) _____

Signature of Department Chair _____

Date_____

Part III. In a 1-2-page statement, discuss your goals for converting your course to OER. Please include an overview of your course content and student learning objectives. How will your conversion project impact University of Arkansas students?

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Due Monday, March 16, 2026

Please submit completed applications by email to **oer@uark.edu.**

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