Salisbury called the meeting to order and asked the group to consider our charge and agenda items in light of the new year. There followed a discussion about the scope of the group, membership of directors, and potential overlap with other working groups. Dean Allen indicated that the Library Council would be disbanded as those discussions and recommendations are already taking place in the Faculty Department Heads Meeting, the Operations Group, and library faculty meetings.

Ganson is a member of a campus IT Directors group and she reported on several groups and initiatives across campus related to IT:

- **R25 room scheduling software**: The public view will be the web-based version, R25 Live. Martha Guirl-Phillips and Stacy Kimbrough are working with the R25 admins on our implementation. Mullins Library will be considered a special use building and not part of the general classroom pool.
- **Starfish advising software** (local name is UA Success) is being made available to all faculty for help in tracking and reporting student progress. This is being run concurrently with U of A Cares (http://uofacares.uark.edu/), a program from the Dean of Students. Library faculty and staff can use U of A Cares to report concerns about a student employee though such concerns should also be shared with Library HR.
  
  Ganson reported that she is very impressed with Starfish / UA Success.
- **Empower**, the older records management system used by Acquisitions and Accounting in the library for Pcard and other accounting purposes is being retired. There is a campus committee reviewing alternatives. Lisa Lindsey is representing the Libraries on that committee.
- **WTC**, a network and IT consulting firm will be visiting campus for interviews with those involved with all aspects of IT (not just staff in IT Services). Ganson characterized them as "good listeners." This review of IT activities was requested by Vice Chancellor Peterson.
- The campus is reviewing licensing options for Adobe products. Adobe is switching to a subscription pricing model, rather than selling bundles of software as one-time purchases. If Adobe will sell these products a la carte subscriptions, it may be more cost effective for us.

Ganson also reported that recommendations from the auditors are being implemented across campus. She is working with Chyrel Banks on producing monthly budget reports in the standardized format to the Provost. This process will eventually allow the projection for each cost center to be viewed in the BASIS.

Parker-Gibson reported that teaching requests are coming in at a good clip.

Zou reported that, after the short winter break, things are busy again in PAM. He has been working with Global Campus and librarians on licensing streaming media for courses. The industry has lots of new content to be licensed in this way including Swank and Alexander Street's "College Anywhere."

Zou also reported that PAM has been painted and has new computers, including Macs.
Lennertz reported on the following:

She has been reviewing elements for Statements of Assigned Duties with faculty in ARS,

Reference has switched to the LibAnswers product for SMS text message reference. The "refer" email account has also been forwarded to LibAnswers.

The 2nd half of the Parler folklore project; the tapes will be sent for digitization soon.

Her role as Academic Monitor for the Libraries and reported that she is in discussions with Monica Holland about how library faculty and staff should handle potential academic integrity issues.

Lehman asked about the Remnant Trust exhibit volunteering opportunities and how workable that might be for librarians outside the building. It was agreed that there might be better ways for non-Mullins personnel to contribute.

Lehman also reported on the previous day's Faculty Senate meeting, at which revisions to the grade forgiveness policy were discussed as well as administrative and advancement budgets. The use of plus and minus grades was also discussed. (See the Faculty Senate minutes at http://facultysenate.uark.edu/facsen2013to2014/AgendaMinutes2013to2014.html for full details).

Nutt reported that the Bumpers papers event will be March 19th. He also reported that he is working with Necia Parker-Gibson and Tony Stankus on a USAIN grant proposal to digitize materials on Arkansas agriculture and rural life published prior to 1945 that were microfilmed in a previous grant project. Special Collections is also preparing an exhibit of rare books to accompany the Remnant Trust exhibit.

Juhl reported on various library and campus web initiatives, including an update to Fine Arts in line with the new campus templates. The ERM group is preparing catalog loads for new IOP and RSC packages. Juhl has been working with Crystal Bridges staff on an expansion of their circulation functions, including email notices, with Tim Zou's help. Juhl has several upcoming class requests and appreciates Sarah Spiegel's help with Zotero open sessions.

Salisbury reported that the search committee for the Director for Administrative Services has identified 3 candidates for interviews later this month and early February. She also reported that the computers in the Chemistry / Biochemistry library have been updated; there is one problem with one application running on Windows 7.

Salisbury raised the issue of faculty and student awareness of open access publications. With the new RSC Gold package, for instance, the library may have credits that faculty can use towards open access publication. There was some group discussion of how to feature open access materials in teaching and on the web site or how to improve their discoverability.

Salisbury suggested that another area where we might assist faculty is to help them compile research profiles on Web of Knowledge, Scopus, and similar services. Lehman reported that they had offered this service to physics faculty without a lot of interest to date. The group agreed that these new roles should be explored.
Respectfully submitted,

B. Juhl