

Storage Committee Chairs Progress Report June 6

Mullins Library Storage Steering Committee

Scheduled

Equipment in building for move Sun, Jun 10
Move begins Mon, Jun 11

Op Cit (Operation Caiasoft Implementation Team!)

Processing files information has been moved to the library file server for production mode.

\\muln-vfs1_Library\Library Collaborative\CaiaSierraFiles and subfile Procedures

Checked off on ILLiad Integration

Document file names, structure, procedures

Mapped most of the item level locations for STORM, STORC, STORG, and STORU in Caia - the system will retain the previous item location (for later troubleshooting if needed) but map to the appropriate Caia location on metadata IAT upload.

Checked off on Data Elements - Bound Volumes Collections

Double-check location mapping for locations

Deleted test union holdings

Checked off on Data Elements - Archival / Manuscript Collections

Test output to Caia from ArchivesSpace or delimited file

Archival / Manuscript Data Elements

Customize the IAT / IAS files in Caia

Added to SuDocs and Gov Docs

determine how item barcodes / spreadsheet is going to work

create dummy bib record

test attaching item record data from a spreadsheet

first draft data flow for US Docs[Data Flow USDocs.docx] completed

Added to Item Properties Codes and Meanings

meet to discuss needed codes

User Services Storage and Stacks Personnel

Cleanup completed of missing statuses

On Search - Pink Dot, 2nd round Main Completed

Added to Documents

New version called Maggie Shelf Plan (complete except for barcodes) trimmed updated

6 1 2018.xlsx (^JK on the note applies to all Ladder 18s in Aisles 1S - 8N)