

University of Arkansas Libraries

Library Storage Chairs Meeting

Thursday, May 10

Present: Lora Lennertz, Lori Birrell, Deb Cheval, Deb Kulczak, Molly Boyd, Matthew Kelly, and Kathleen Lehman.

Updates

Lora Lennertz reported that Mike from PMI will be here Monday.

The map cases are totally full, some overfull, and cannot be consolidated. Nautical maps can be consolidated, and may be combined with topo maps.

Lora finished the review on videos. Selected VHS will be boxed up, and the cabinets will go to storage. The BBC VHS videos of Shakespeare have been replaced with DVDs and streaming. Kasey Kelm and Drew Beisswenger are reviewing the PAM reference collection for integration in three groups: one to stay in PAM reference, two to move to MAIN, and third to move to storage.

Bridget Penrose is out, so there is no update on the pink dot status in the government document collection.

CaiaSoft staff have proposed two training trips: the first the week of Memorial Day, lasting three days. The second training for the second week of June after the storage facility has opened for use. Lora has requested the Admin Group fund travel and accommodations for the CaiaSoft staff for the second training session.

We also need to set a date for the lift training and certification.

The colored bins have been ordered.

Kathleen Lehman reported that staff are making item records for the microcard boxes in Periodicals that can be done with brief records.

The microforms are partially through pink dotting and scanning.

25,358 item records have been cleaned up in Sierra to date.

Staff are working through the Selectors' lists to update pink dotted items to code 365.

CaiaSoft physical location = address in CaiaSoft = location in Sierra.

Beth Juhl will talk to Special Collections about specialty locations.

Lori Birrell reported that 74% of items in LISA are barcoded, and 91% have been identified and labeled. Collections with top containers with barcodes loaded into Archives Space are 488 / 20,000.

Katrina Windon is working on usability testing with Beth to make sure researchers can find what they need.

We will host demonstrations for staff on CaiaSoft.

Rose Cody and Deb Kulczak are working on linking bib records to microcard boxes.

Matthew Kelly reported that he has been working on cleaning up the items identified for pink dotting but not found. Of 1861 reported, he found 951 on the shelves; the others have been updated with a status of "on search." There are 3155 items with the status of "on search."

Matthew has been working on the problem of "short" barcodes, or those that are missing digits, in LRC, reference, and PAM.

PMI will start moving materials on the fourth floor; Hallet will come to separate other floors.