

University of Arkansas Libraries Library Storage Chairs Meeting

Thursday, May 17

Present: Lora Lennertz, Deb Cheval, Deb Kulczak, Molly Boyd, Tess Gibson, Beth Juhl, Matthew Kelly, and Kathleen Lehman.

Updates

Lora Lennertz reported that Mike's group are barcoding shelves in storage. We will hold weekly meetings with movers.

Trey reports to Mike at ConReal.

Lora contacted the person at ArLA about tours of the storage facility during the ArLA meeting.

Lora has finalized the map of microform cabinets in storage.

Emails for CaiaSoft have been set up for the movers—CaiaSoft does not require UARK accounts.

Thanks to everyone who worked on the pink dot party; it was a success.

Mary Leverance submitted a list of instructions regarding damaged materials. Movers will be instructed to set aside items with detached spine and cover, which staff will scan, then update code to "damaged," then reinsert into the movers' next day's workflow. This step will be confirmed with Mary.

The group of VHS that has never been circulated are being pulled for withdrawal.

We need to schedule a regular, weekly update on the blog, Monday mornings? Whenever workflows or pull lists are updated. Kelsey Lovewell will be the primary poster for these updates, backup is Molly (first) then Beth (second).

Tess will check with RAPID to make sure "in transit" tags will flag as not retrievable.

StackMap will be suppressed during the entire move; checking to see if we can separate Law Library so their StackMap will continue to work during those two or three months.

Beth, Deb, and Mandi are testing the work flow processes.

Dylan Hurd and Robin Roggio got ILLIAD to work with CaiaSoft without human intervention. Texas State uses three ILLIAD streams; staff will work with ILL to refine streams and workflows.

Sara Watson finished the Readex materials.

Reference section, some serials, and PAM reference have not yet been updated to code 365 in Sierra.

Kareen Turner is about two thirds finished scanning serials.

Kathleen Lehman is running a gap list to update new acquisitions to 365.

161,659 items have been updated to code 365 in Sierra as of May 16.

25, 569 item records have been cleaned up in the catalog.

20 mover accounts have been created in Caiasoft; Mike will run reports daily.

The pink dotting project will be completed in roughly 40 hours; should be done this week. The only pink dot lists remaining are Michelle Gibeault's, recent check ins, and recent acquisitions.

New user type reporting and metadata for Mandi in CaiaSoft.

Beth Juhl, Deb Kulczak are working with Katrina Windon in Special Collections to map data out of Archives Space next week. Will create an accession stream.

Created another container size for OV flat, don't know where to ID in CaiaSoft. This is on the list of questions to ask Chris in CaiaSoft training.

30 Chem books are marked as LISA S, but with no shelf location.

Deb Kulczak reported that Bridget Penrose reported that US docs are 50% pink dotted and she expects to be done next week.

Renee Tobin is working on barcodes for US docs. Rose Cody completing newspaper Readex catalog recorded and updating call numbers.

Will work on Storage B, search for bib records. Will combine split titles from Government Docs and compact into one location.

The Innovative Review Committee (IRC) is working with Lora Lennertz and Matthew Kelly to finalize CaiaSoft locations.

We need to determine what data needs to be gathered and reported throughout the moving process.