

University of Arkansas Libraries

Storage Chairs meeting, 5/3/2018

Present: Lora, Kathleen, Matt, Joel, Beth, Katrina (on behalf of Lori)

Lora:

- Pink dot celebration tentatively planned for morning of May 10
- Bin purchase approved
- Lora uploaded file of what's going to stay in the building for MAIN, for the architects
- They'll be consolidating map cases as much as possible
- Talked with Drew regarding reviewing PAM/AV
- Some have already reviewed a video list, including Joshua for Special Collections
- Some have already reviewed an atlases/maps list. Deadline of May 9 for anyone else to review.
- PMI will arrive a week before they start the move to put together trays. This will be on Level 1.
- We need a communication plan for updating public on the move as it progresses.
 - o Beth suggested publicizing list of call number ranges impacted each week
 - o Letting people know "in transit" means inaccessible
- Will double-check that PMI ordered shelf and tray barcodes

Kathleen:

- Need to schedule dates for Caiasoft and cherry picker training. Caiasoft training ideally first week of June (it's expected to last a full week), but looking like it might be second week—that could create some delays.
- Icode1 updated for subject selector lists
- Serials dotting/scanning making great progress
- Item record cleanup total: 24, 650
- At least 13/21 subject selector lists dotted
- ~138,000 monographs dotted
- Currently working on clean-up of recently checked out or added materials
- Microcards all barcoded

Beth:

- Asked for interior building photos for website. Lora and/or Kathleen will send her some.
- Did item attribute load. Can successfully load bare barcodes and overlay with bibliographic data later. Still some issues with labels to work out.
- Added Kat and Christina to OPcit group to work on ILLIAD
- Texas State sent diagram of how they're dealing with ILLIAD/Caiasoft connections
- ILL mapping not expected to be ready by June 1- will have workaround
- Texas State sends ILLiad request metadata to Sierra to get barcodes back which is then forwarded on to Caia, but this probably won't be accurate enough for us
- Kathleen, Beth, Deb, and Katrina will meet to talk about material types
- Deb, Beth, Joshua, and Lora will do field trip to LISA to review lisas materials

Katrina:

- As of 4/26, Special Collections had 53.7% of manuscript materials at LISA barcoded, and 91% adequately identified and labeled
- Of the ~1408 different collections with materials being moved, 656 (~46%) have all correct top containers linked to their descriptive records in ArchivesSpace, and data entry of barcodes has begun for those

Matt:

- Working on irregular-length barcodes. Some have extra spaces that will get taken out
- Successful experience at IUG
- Will do a search for any 35130 prefix (LAW) barcodes

Joel:

- Question regarding West print repository. Group discussion indicates they'll probably stay as-is in storage.
- Norma will look at Reference compact

Primary action items:

- Develop communication plan
- List of supplies to order (book trucks, etc.)