University of Arkansas Libraries Reference, Instruction, and Selectors meeting 4/19/2017

Present: Michelle Jude Gibeault, Amy L. Allen, Beth Juhl, Deborah E. Kulczak, Joshua Cobbs Youngblood, Jozef Laincz, Luti Salisbury, Necia T. Parker-Gibson, Normastel Mosby Johnson, Patricia Elaine Kirkwood, Phillip J. Jones, Sarah E. Spiegel, Tess Gibson, Tim Jiping Zou, Tony Stankus, Donna E. Daniels, Elaine Thornton, Stephanie Pierce, Mandi Smith, Angela Hackstadt, Lora L. Lennertz, Laura Cameron, Joel Thornton

Agenda:

- Recognition
    - Welcomed Laura Cameron, new Education Librarian
    - Patricia Kirkwood retirement May 5th.
        - Recognized for her efforts
- Special Collection's move selection criteria – **Amy Allen** (see below)
    - Reviewed selection criteria
    - Overall agreement with the criteria
- Non-Linear eBook access model – **Mary Gilbertson**
    - Key Questions
        - If there is only 1 user model and the nonlinear model to choose from which do we prefer?
            - Group consensus: In most cases go with the single user model. Avoid the non-linear model due to perceived complexity. However, non-linear may be beneficial in specific cases. Thus, will consider on a case by case basis.
            - Difficult to make a hard and fast rule due to pricing variations among the various access models.
        - If we decide the nonlinear model is fine to purchase, do we want an automatic purchase if the 325 are actually used up? No. Can revisit the decision later.
- Content & Collection strategy – **Joel Thornton**
    - Document is still a work in progress.
    - Purpose & Scope section
        - For themes, extract from the guiding priorities
            - Tess provided notes on the guiding priorities and how the library connects (see below)
    - Strategic priorities section
        - Helps with prioritizing future purchases.
        - Disciplines groups will meet to identify key areas of interests and the type of information resources needed to support those areas.
            - Meetings would need to occur, perhaps, by the end of May.
        - Collecting Profiles
            - Lora recommended that subject specialist place their old CD policies on Alexandria
            - At the most basic level, for each area, we'd need to know what's being collected in each area to support teaching and research and why.
    - Collection Development & Management Policy

        - Still a work in process
        - Will clean up to minimize procedure related content

- Roundtable – All
    - Beth
        - Review broken video links in LibGuides. Please embed videos in LibGuides rather than linking to YouTube
    - Lora
        - Storage and gov docs– we will remain a FDL
        - ARS Division will have future planning session(s)
        - Software carpentry workshop is being planned for the near future
    - Elaine
        - New videos are available in the Instructional Videos and Tutorials guide. Subject specialist can link to videos.
    - SAS Day for Students, Faculty and Staff
        - SAS Day is a special two-day event hosted on campus by IT Services and the Walton College of Business, scheduled May 22 and 23.
        - Opportunity to learn more about Data Mining and Text Analytics tools

5 April 2017

Selection Criteria for Special Collections On-Site Storage

Special Collections is using multiple factors as the selection criteria for determining which materials will be moving to the new off-site storage facility. The department is taking into consideration patron use along with issues unique to the preservation of archival materials including historical value and fragility of the item. At present, primarily manuscript collections will be moved off-site. Both the Arkansas Collection and the Rare Book Collection were selected to remain in Mullins based on high use, monetary value, environmental conditions, security, and fragility (an exception is newer Arkansas Collection periodicals, many of which are already stored off-site; additional low-use, modern periodicals will also be moved off-site as they are received and cataloged). Manuscript collections are evaluated by the following criteria as to what should remain in Mullins Library. Collections not meeting these criteria will be moved to off-site storage. The same collection may fit in multiple categories.

- Patron Use – Special Collections reference staff has identified high use manuscript collections. These are collections repeatedly accessed by patrons who visit Special Collections as well as collections repeatedly used by Special Collections faculty and staff when answering reference requests by phone and email.
- Historical Value – Environmental conditions are an important factor in the preservation of archival materials. The collections stored in Mullins will have the advantage of better environmental conditions (temperature and humidity), a more secure environment, and will not receive the wear and tear to be moved back and forth between buildings; therefore, materials evaluated with a particularly high historical value will remain in Mullins as part of preservation procedures.
- Fragility – Collections containing very fragile materials that could not withstand being transported between buildings will remain in Mullins. Oversize materials with moderate use (particularly architectural drawings) will remain on-site for the same reason, as they are more likely to be damaged in transit.
- Anticipated near-term processing project – Unprocessed collections that are currently on-site and are strong possibilities to be processed within the next two years will also remain on-site, to limit transit and avoid the need to re-do barcodes once these materials are rehoused.

Note on Unprocessed Collections:

When a collection is processed and open for research, a decision is made at that time where the collection should be housed. Therefore, some collections that are moved to off-site storage might be housed in Mullins after they are processed and open for research, and some unprocessed collections that initially stay in Mullins will move to off-site storage once they are processed.

Guiding Priorities for the University of Arkansas

A comprehensive public land-grant institution with a mission of teaching and learning, research and discovery, and outreach and engagement, should likewise have a comprehensive focus to guide its priorities—but a focus also rooted in the strengths of the institution and attuned to areas for continued growth and improvement. The University of Arkansas has long demonstrated its ability to attain greatness in these core mission areas and is poised to continue this trajectory to become an even better institution. The following priorities for the U of A were crafted through a collaborative process that involved meetings with faculty and staff in our academic units, discussions by committees of faculty and staff organized around our mission areas, and input from the academic deans and our students. These discussions included assessments of our strengths, challenges, opportunities and aspirations as an institution—the work was collaborative and imbued with a shared sense of optimism and excitement for the future of the University of Arkansas. From this input, eight priority areas have emerged, which are briefly described here:

- **Advancing Student Success**

  Maximizing the success of University of Arkansas students is our highest priority starting with their recruitment and ending with their transition to careers or further education. We will work to maximize the success of our students, with special attention to first-generation college-going Arkansans, by increasing financial assistance for those who need it, easing the transition into the university, **improving retention and graduation rates**, and providing career planning and career transition assistance.

  Can academic libraries play a role in improving retention and graduation rates? There is literature that suggests we can. A review of such works could help spark the conversation among our colleagues that leads to projects or programs designed to assist with improving those rates.

- **Building a Collaborative and Innovative Campus**

  The University of Arkansas is a comprehensive university with many individual units and disciplines that contribute to teaching and learning, research and discovery, and outreach and engagement. The world of higher education, however, is becoming increasingly more interdisciplinary and collaborative in these mission areas, which reflect the world around us. To be a leader, **we will work to foster a university environment that embraces collaboration and interdisciplinary pursuits while also stimulating innovation in our approaches to creating and disseminating knowledge.**

  There are several aspects in which the Libraries can be involved here. Some of our colleagues are already engaging in collaborative projects with faculty in the disciplines. Funding and opportunities for collaborative projects could be identified/increased. The Office of Scholarly Communications, among others, could be involved with "innovation in our approaches to creating and disseminating knowledge.' Libraries themselves are disseminators of knowledge. How can we improve our efforts in this area? How can we help our campus constituency view us as partners in fulfilling this role?

- **Enhancing our Research and Discovery Mission**

  The creation of new knowledge and creative activities is a defining feature of a research university. We will work to increase and **enhance our research activity** across the broad spectrum of areas that make up this comprehensive university and in the process **define signature areas where we can excel as an institution.**

  The Libraries have a clear role in enhancing research and discovery activity by physically collecting and/or providing access to needed research materials. The Libraries have a role in supporting research in "signature areas" as they are identified throughout the strategic planning process. We do this by identifying and collecting resources in targeted areas. Additionally, the Libraries already assist with this priority by teaching research methods to students and faculty.

- **Enriching Campus Diversity and Inclusion**

  We believe that diversity should permeate the very fabric of the University of Arkansas. We will therefore work to diversify along many dimensions our faculty, staff and students and at the same time create an environment and atmosphere that is welcoming and inclusive for all.

  The Libraries do work to enhance diversity and follow university policies in this area. Can we do better? That might be a question for the Diversity Committee.

- **Investing in Faculty Excellence**

  A great university recruits, hires and retains a great faculty. To ensure that we can hire and retain an outstanding faculty, we will work to increase the salaries of existing faculty, provide competitive salaries for new faculty and for staff that provide support to faculty and students, **enhance support for teaching and learning, research and discovery, and outreach and engagement, and provide a supportive environment for academic pursuits.**

  The Libraries can enhance support for teaching and learning by creating spaces for faculty and student innovation, finding ways to increase library instruction interactions that assist in the development of critical thinking skills (be they in formal classrooms or other environments), and increasing campus-wide awareness and use of our services that support teaching and learning (instruction, access to specialized materials, the IR, Special Collections---all have a role here).

- **Promoting Innovation in Teaching and Learning**

  High quality faculty teaching and student learning experiences have been defining features of the University of Arkansas for many years. We will work to maintain this high level of teaching and learning and at the same time **promote the creation of timely and**

innovative academic programs and learning experiences, domestically and internationally.

The Libraries are perfectly poised to create relevant and innovative learning experiences via formal and informal instruction programs, providing maker space(s) and the tools needed to create such experiences. We are already involved in working with Iraqi librarians and can certainly expand these efforts.

- **Reaffirming our Land-grant and Flagship Responsibilities**

  The University of Arkansas is unique in that it is both the state's flagship university and a land-grant institution. With this unique status comes a responsibility to engage, collaborate, and provide outreach to the citizens, businesses, governmental and civic entities of the state to meet the challenges of today and tomorrow. We will define what it means to be a land-grant and flagship university in the 21st century and **augment our outreach and engagement efforts, broadly defined, across Arkansas.**

  The Libraries do work with other institutions within the university system, however, these relationships could be enhanced and serious efforts made to collaborate more frequently. For example, grant collaboration is a possibility.

- **Strengthening Graduate Education**

  Graduate education is an important part of a research university and graduate students make significant contributions to the research and teaching missions of the university; and key to the university's impact on economic development. **We will work to enhance and improve graduate education at the University of Arkansas by intensifying the recruitment and boosting support of graduate students as well as making sure that our programs are preparing graduate students for a variety of productive careers.**

  The Libraries can increase support of graduate education by enhancing collections that support their research, (or providing access on demand, for example). Of course the Libraries already do these things. Could we do better?